



Training & Adult Education

**Part Time  
Courses  
Summer 2021**





# Part Time Courses

## Summer 2021 April – July

**Our adult course offer has been developed to work flexibly with you. Our courses are ideal to study alongside work or other responsibilities, allowing you to achieve the qualification(s) you require, while balancing everyday life.**

Our course offering has also been mindful of our learners' ability to progress. This is with both career progression and on to higher-level study. In this brochure you will find the list of courses available and at what level.

If you require any professional advice and guidance before you apply, or during your course, our Careers Service is available to you. This service is designed to enable all learners to plan for their future and to make informed decisions. Our service is free, confidential and supports your individual journey. To speak with one of our Careers Advisers, email [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk).

We want to make sure that your learning experience is the best it can possibly be and that we are able to help you achieve your long-term goals and aspirations.

### KEY

#### CL - Community Learning

Courses designed to develop skills for the future, through interests and enrichment activities. Our aim is to raise aspirations for you to succeed by offering a range of courses to suit all levels and abilities.

#### Q - Qualification Courses

These courses are designed to help enhance your current role or support a new career direction. For people who are unemployed these can enhance your CV with skills and qualifications for your chosen role.

#### FC - Full Cost

These courses are designed for people who want to develop skills for leisure and hobbies.

\* The course is free to those in receipt of:-

Job Seekers Allowance (including those receiving National Insurance credits only);

Employment and Support Allowance (Work Related Activity Group);

Universal Credit, Pension Guarantee Credit, Income Support, Housing Benefit, Council Tax Benefit (not single person occupancy) or Working Tax Credit with a household income of less than £18,000.

Or if you are:

a dependant of a person claiming one of the above;

a learner who is employed and earns less than £17,004.00 a year.

**END - Endeavour Learning and Skills Centre**

**PRAE - Preston Road Adult Education Centre**

## Arts Visual and 3D

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
<b>Ceramics Advanced - Experienced Potters (classroom-based)</b>	FC	PRAE	Monday	12noon-3pm	£185 +£35 clay	12/04/21	11 wks
<b>Learn to Make! Introduction to Craft Projects for Self-Employment (classroom-based)</b>	CL	PRAE	Tuesday	9.30am-12noon	£77/Free* +£30 clay	20/04/21	10 wks
<b>Pottery Beginners - Potter in the Making (classroom-based)</b>	CL	PRAE	Tuesday	12.30-2.30pm	£77/Free* +£30 clay	20/04/21	10 wks
<b>Pottery Qualification (classroom-based)</b>	Q	PRAE	Tuesday	6-8.30pm	£77/Free* +£35 clay	20/04/21	10 wks

## Music

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
<b>Electric Guitars Improver (classroom-based)</b>	FC	END	Monday	6.30-8.30pm	£135	12/04/21	11 wks
<b>Guitar &amp; Ukulele Beginners (classroom-based)</b>	FC	END	Tuesday	4-6pm	£135	13/04/21	11 wks
<b>Acoustic Guitar Improver (classroom-based)</b>	FC	END	Tuesday	6.30-8.30pm	£135	13/04/21	11 wks

## Sewing

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
<b>Sewing Skills (classroom-based)</b>	FC	END	Monday	4-6pm	£135	12/04/21	11 wks
<b>Repair, Reuse &amp; Refashion (classroom-based)</b>	CL	END	Monday	6.30-8.30pm	£80/Free*	19/04/21	10 wks
<b>Sewing Bee (classroom-based)</b>	FC	END	Tuesday	9.45-11.45am	£135	13/04/21	11 wks
<b>City &amp; Guilds in Fashion - Level 1 (blended)</b>	Q	END	Tuesday	5.30-8.30pm	£75/Free*	20/04/21	TBC
<b>Sewing Qualification for Beginners Gateway Entry Level 3 (blended)</b>	Q	END	Wednesday	9.45-11.45am	£75/Free*	21/04/21	10 wks
<b>Sewing Skills (classroom-based)</b>	FC	END	Wednesday	6.30-8.30pm	£135	14/04/21	11 wks

## Languages

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Spanish (classroom-based)	FC	END	Tuesday	4-6pm	£135	13/04/21	11 wks
Italian (classroom-based)	FC	PRAE	Tuesday	4-6pm	£135	13/04/21	11 wks
Spanish Entry Level Qualification (classroom-based)	Q	END	Tuesday	6.15-8.15pm	£75/Free*	20/04/21	10 wks
Italian (classroom-based)	FC	END	Wednesday	4-6pm	£135	14/04/21	11 wks
Italian Entry Level Qualification (classroom-based)	Q	END	Wednesday	6.15-8.15pm	£75/Free*	21/04/21	10 wks

## Wellbeing

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Wellbeing – Sewing for Absolute Beginners (classroom-based)	CL	END	Monday	12.45-2.45pm	£65/Free*	19/04/21	10 wks
Wellbeing Create a Sewn Memory Item for Beginners (classroom-based)	CL	END	Tuesday	12.45-2.45pm	£65/Free*	20/04/21	10 wks
Understanding Mental Health (online)	CL	Online	Wednesday	9.30-11.30am	Free	14/04/21	8 wks
Mindful Crafting – Making Time for Inner Wellbeing (online)	CL	Online	Wednesday	9-11am	Free	14/04/21	5 wks
Mindful Crafting – Making Time for Inner Wellbeing (online)	CL	Online	Wednesday	9-11am	Free	09/06/21	5 wks
Spring in Your Step (online)	CL	Online	Wednesday	12.30-2.30pm	Free	14/04/21	5 wks
Spring in Your Step (online)	CL	Online	Wednesday	12.30-2.30pm	Free	09/06/21	5 wks
Mental Health Awareness - Level 1 NCFE (blended)	Q	PRAE	Wednesday	12.45-2.45pm	£65/Free*	21/04/21	8 wks

## Employability Skills

If you haven't had a job/need to get back into work after a break or want to explore a career change, you may need to bridge your qualifications with specific skills for your chosen direction. Refresh or develop skills to gain employment if you are returning to work.

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Google Classroom Training Workshop (classroom-based)	CL	PRAE	Monday	12.30-2.30pm	Free	12/04/21 (repeated every Monday)	2 hrs
Google Classroom Training Workshop (classroom-based)	CL	END	Tuesday	4-6pm	Free	13/04/21 (repeated every Tuesday)	2 hrs
Customer Service (online)	CL	Online	Tuesday	9.30-11.30am	Free	13/04/21	5 wks
Customer Service (online)	CL	Online	Tuesday	9.30-11.30am	Free	08/06/21	5 wks
Interview Skills - with live interview practise (online)	CL	Online	Tuesday	1-3pm	Free	13/04/21	5 wks
Interview Skills - with live interview practise (online)	CL	Online	Tuesday	1-3pm	Free	08/06/21	5 wks
DIY – The Basics in Joinery, Painting & Decorating and Tiling (classroom-based)	CL	END	Tuesday	6-8pm	£75/Free*	20/04/21	8 wks
Basic Food Hygiene Level 2 (classroom-based)	Q	END	Friday	9am-3pm	£50/Free**	Various	1 day
First Aid Level 2 (classroom-based)	Q	END	Friday	9am-3pm	£50/Free**	Various	1 day
Health and Safety Level 2 (classroom-based)	Q	END	Friday	10am-4pm	£50/Free**	Various	1 day

\*\* These courses are free for learners claiming JSA or Universal Credit

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## Digital Skills

Digital skills are an increasing part of our everyday lives. Whether it be shopping, looking for work, booking a holiday or staying in touch with friends and family, we are using technology more and more. Our Digital Skills courses will take you through all the essentials to get online, exploring using word processing software to create documents, looking at spreadsheets and managing budgets. Learners who have existing skills or have completed Digital Skills can progress onto a higher level qualification course such as Functional Skills ICT. Whether you are looking to improve your skills to help in everyday life, or to get up-to-date for work, these courses can help you improve your confidence and ability to communicate with others online.

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Digital Photography – Level 1 (classroom-based)	Q	END	Tuesday	6.15-8.15pm	TBC	20/04/21	12 wks
Digital Skills for Life and Work – Entry Level 3/Level 1 (blended)	Q	PRAE	Tuesday and Wednesday	1.15-3.45pm	Free	13/04/21 and 14/04/21	5 wks
Digital Skills for Life and Work – Entry Level 3/Level 1 (blended)	Q	PRAE	Tuesday and Wednesday	1.15-3.45pm	Free	25/05/21 and 26/05/21	5 wks
Introduction to Graphic Design (classroom-based)	Q	END	Thursday	1.15-3.15pm	£135/Free*	15/04/21	10 wks

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## English and Maths

English and maths skills are becoming more and more important in the modern world. Achieving basic qualifications in English and maths boosts earnings, they are the ultimate transferable skills, and opportunities are endless.

In a rapidly changing labour market, the adaptability of these skills means they will continue to be highly valued by both employers and individuals.

Good English and maths skills also bring wider benefits to individuals. These skills are associated with higher levels of confidence and wellbeing.

Once we have your details, you will be contacted to either come in for a chat with a tutor and to do some initial assessment activities or offered an online chat and initial assessment. This assessment process will help to find out which class is best for you.

If you already have a qualification in the subject you are interested in, you can enrol on the next level without an assessment. You will need to give evidence of previous qualifications ie certificates.

## GCSE

GCSE courses are for those who are confident in their basic English or maths skills and want to be challenged further. Gaining a GCSE qualification can help you to access further and higher education opportunities and is a qualification sought after by employers. Examinations are held in late May / early June. Enquiries are now being taken for September 2021.

## Functional Skills

Functional Skills English and maths equips you with vital real-world skills. We offer these qualifications at Entry Level to Level 2. Level 2 is equivalent to a GCSE grade A\*-C / 9-4. Examinations are available throughout the year.

We have classroom, online and blended courses available to help you access a course at a time to suit you. Contact reception to arrange an assessment.

## Functional Skills English Fast Track

These courses are designed to help you gain a qualification within a shorter time frame. You will be expected to attend a weekly three hour teaching session then complete two hours work per week independently as directed by your tutor. Contact reception to arrange an assessment.

## Engage - Inspire - Achieve Project

Ever wondered how many miles to the moon? How many earths you can fit into the sun? How to complete a Sudoku puzzle in 10 minutes? Where did the alphabet come from? How do letters form words? Or, are you just inquisitive and interested in English and maths?

**ENGAGE** in one of our one day workshops showing how English and/or maths is used in the real world.

Be **INSPIRED** by our short four week courses that go deeper into the use of English and/or maths all around us.

**ACHIEVE** a qualification.

## Maths Get Creative Project

These short eight week courses are designed to give you confidence to use maths in the home. Think maths isn't for you? Think again!

Maths is everywhere and even appears in places you may not have thought of.

These courses focus on maths you can use at home; you won't see pages of sums in these classrooms!

## English

As well as the workshops below we have English Functional Skills courses running continually throughout the year. Contact reception for further information.

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
<b>Engage with Language Workshop – Entry 1 and 2 (classroom-based)</b>	CL	PRAE/END	Tuesday	TBC	Free	TBC	2 hours
<b>Engage with Language Workshop - Entry Level 3 to Level 2 (classroom-based)</b>	CL	PRAE/END	Wednesday	TBC	Free	TBC	2 hours

## Maths

As well as the workshops below we have Maths Functional Skills courses running continually throughout the year. Contact reception for further information.

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Maths Get Creative: Measure Up! (classroom-based)	CL	END	Monday	9.45-11.45am	Free	TBC	8 wks
Maths Engage Workshop (classroom-based)	CL	PRAE	Thursday	9.45am-2.45pm	Free	TBC	1 day
Maths Engage Workshop (classroom-based)	CL	PRAE	Thursday	9.45am-2.45pm	Free	TBC	1 day
Maths Inspire Course (classroom-based)	CL	PRAE	Thursday	12.45-2.45pm	Free	TBC	4 wks
Maths Inspire Course (classroom-based)	CL	PRAE	Thursday	12.45-2.45pm	Free	TBC	4 wks



# Family Learning

These courses will soon be running across the city in a school or children's centre near you and also online – please ask your local school / centre for more information or to request one of these courses to be delivered in your local area.

Has your child missed a lot of their learning during lockdown?

Did you struggle to support your children with schoolwork?

Are you worried about your wellbeing?

Join our **free courses** which will help you to **support your child's return to school**.  
The courses will also:

- Give parents the tools to help children with their homework
- Support your family's wellbeing
- Build your confidence – in the family and in your community
- Provide a supportive network of other parents and carers
- Support your children's emotional needs

## A selection of courses are :-

- |                                      |  |
|--------------------------------------|--|
| • Keeping up with the Children Maths | • Keeping up with the Children English                       |
| • Managing Children's Behaviour      | • Managing Children's Behaviour – just for Dads and Grandads |
| • Supporting your Child in Learning  | • Getting Ready for School                                   |
| • Understanding Mental Health        | • Fun with Phonics   |
| • Fun with Numbers                   | • Makaton – Sing and Sign                                    |
| • Family Pottery                     | • Family Crafts/Sewing                                       |
| • Family Gardening                   | • Family Drama   |

Please register your interest by contacting the Endeavour Learning and Skills Centre on **01482 615 349** or email [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk).

# ESOL - English for Speakers of Other Languages

We offer a variety of courses from early beginners to advanced (Pre-Entry to Level 2) which are delivered through blended and online learning as well as in the classroom at our Endeavour Learning and Skills Centre. Our 'Working and Living in Hull' and 'Functional Skills English' courses will support your language skill development.

## An ESOL course will help you to:

- Improve speaking and listening
- Improve reading and writing
- Gain a qualification
- Develop employment skills
- Help your children with school work

**Call us on 01482 615 349 to book an initial assessment or email [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk). This will help us to get you onto the right course at the right level to make your learning right for you.**

## ESOL Employability Award

Improve your chances of getting that job! Get a qualification on our fully funded course. Learn new skills to help you find work:

- Find key information in job adverts
- Learn how to complete application forms
- Create an accurate CV
- Prepare and answer interview questions
- Gain confidence working with new people

## ESOL Ready for Writing

Come along for 5 weeks to learn:

- How to write for different purposes e.g. letters and emails
- Accuracy in using grammar features like verb tenses and prepositions
- To develop a wide vocabulary of new words

## Prepare for IELTS (Writing for Purpose)

During this 10 week course you will look at the content of the IELTS tests with a particular focus on developing written skills. You will look at the test format and criteria, including the writing criteria and adapting your writing style to suit your purpose. This will help you to prepare for the test in IELTS and improve your learning strategies that will enable you to improve your test performance.

## ESOL Conversation Club

Join us for 5 weeks to:

- Gain confidence communicating with others in the group
- Practice a range of speaking and listening skills
- Help to practice pronouncing words

# Method of Delivery

In light of the current climate we will continue to respond to government guidance. This may affect how some adult classes are taught and your tutor will explain fully at induction. We have ensured our centres are fully risk assessed and class sizes reduced to provide our learners with the best possible learning experience, in a safe environment.

In this brochure we have used the following to identify the planned method of delivery:-

1. **Classroom-based** classes will be delivered in the centre.
2. **Blended learning** classes will be a mixture of delivery methods. Blended learning is a combination of classroom-based and directed work to be carried out at home, either online or paper-based.
3. **Online classes** will be delivered remotely, via the internet, supported by the tutor.

# How to Enrol

## Community Learning (CL) and Qualification (Q) courses

To enrol on the majority of the Community Learning and Qualification courses you are required to attend an induction workshop. These will take place week commencing Monday 12 April 2021. At the workshops you will meet a member of staff to discuss the course, take an assessment to check that the course is the right one for you, and complete your enrolment.

## Full Cost (FC) courses

To enrol on any Full Cost courses a payment is required to secure your place.

**To enrol on a course or book an induction workshop please call us on 01482 615 349.**

**For all online courses visit the website at [www.hcctraining.ac.uk](http://www.hcctraining.ac.uk).**



Hull Training and Adult Education provides many learning opportunities sponsored by the Education and Skills Funding Agency. All courses with a Q are funded by the Education and Skills Funding Agency and may be used as matched-funding for the European Social Fund. Eligibility conditions will apply for those courses.

### Seasonal Information

Visit the website on: **<http://www.hcctraining.ac.uk>**, or watch out for further information on social media, for our seasonal workshops taking place throughout the year



For more information contact us on: 01482 **615 349**  
Email: **[learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk)**  
Web: **[www.hcctraining.ac.uk](http://www.hcctraining.ac.uk)**

#### Alternative formats

This document can be made available in other formats (large print, audio, Braille) and in different community languages. Please call us on 01482 615 349 if you require an alternative format.

#### Disclaimer

Every care has been taken to ensure the accuracy of this information in this guide, which was correct at time of printing. Hull Training and Adult Education can accept no responsibility for the consequences of any error or omission from this guide.