



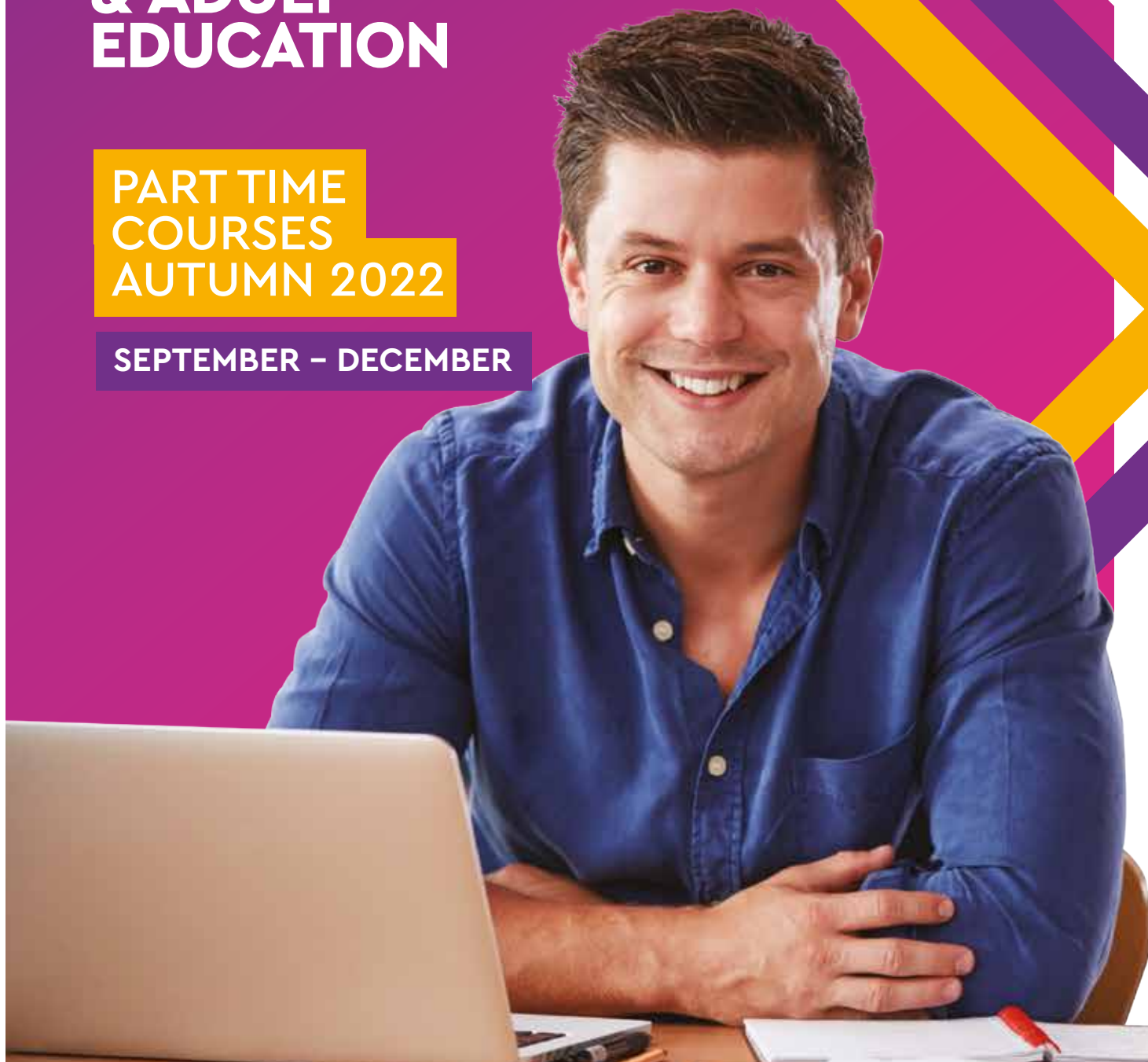
Training & Adult Education



# HULL TRAINING & ADULT EDUCATION

PART TIME  
COURSES  
AUTUMN 2022

SEPTEMBER – DECEMBER





# WELCOME

TO OUR NEW BROCHURE OUTLINING THIS TERM'S  
COURSES, APPRENTICESHIPS AND TRAINING WORKSHOPS



## **I would like to welcome you to the Hull Training Adult Education prospectus.**

It is full of information for both adults and young people who may wish to enhance their knowledge and skills. Likewise, it will provide employers with an overview of how we may work with them to further develop their organisation through the training of their people.

As one of the region's largest training providers, Hull Training and Adult Education has an enviable success record in Hull and the East

Riding of Yorkshire. We believe that this success lies in listening to the needs of people who live within our community and matching these with the requirements of local industry, commerce and education.

Our team of professionally qualified staff is committed to ensuring the very highest standard of delivery. Over a number of years, we have developed a wide range of programmes and formed partnerships with many local companies, schools and other training providers to ensure that the training we offer is the best available. The following information will provide an insight into the various opportunities which we can offer and we look forward to meeting you in the near future to discuss your individual training needs.

**Sharon Gamble**  
Head of Service

**Hull Training and Adult Education is a provider of Adult and Community Education, apprenticeships' and 16-18 training programmes.**

We are a part of Hull City Council. The teaching and learning we provide is funded by the Education and Skills Funding Agency (ESFA). We are an Ofsted good provider, and the information, advice and guidance we offer is Matrix accredited.

We offer a wide range of courses: short informal courses to get you into something, qualifications so you can build skills to improve your job prospects, get into work or an apprenticeship opportunity and courses to enhance your employability, your business and your personal development. We are always looking to increase our work with community, voluntary groups and other partners, to ensure that learning opportunities reach those most in need and provide new opportunities to our residents who have not thought about returning to learning before.

# OUR MISSION



## We aim to:

- Be a high-quality education provider for all members of the local community, whatever your personal circumstances and previous educational experiences
- Provide you with the academic and / or technical qualifications and the personal, social and communication skills you need to engage effectively with society
- Provide access to flexible education and training pathways to meet the diverse needs of young people and adults in the region and enable everyone to participate in life-long learning
- Meet the current and future needs of local employers and contribute to the local economy by providing education and training to upskill their current and future workforce
- Re-engage you with education and training to raise your self-esteem and self-confidence, improve your health and well-being and transform your life chances
- Support you (where appropriate), to progress onto higher education and employment
- Reduce the percentage of young people not in education, employment or training (NEET)

**High-quality  
education for all  
members of the  
local community**

**Join our  
FREE courses**





# EQUAL OPPORTUNITIES

**We are proud of our learning centres! We believe that everyone should be treated fairly and with dignity and respect. We will not tolerate any form of discrimination, bullying or harassment.**

It is against the law to discriminate against anyone because of:

- Age
- Disability
- Gender reassignment
- Being married or in a civil partnership
- Being pregnant or on maternity leave

These are called 'protected characteristics'. You are legally protected from discrimination by the Equality Act 2010.

If you feel you have suffered from discrimination or have experienced bullying or harassment, you can contact your tutor or a manager for help and support.

We want everyone to be able to join our classes and get involved in education, and to feel happy and safe whilst they are here.

We will:

- Provide educational opportunities for all, without discrimination and treat all learners with courtesy and respect
- Listen to what you say and recognise that people have different ways of learning
- Take learning opportunities out to the community. You don't have to learn in one of our centres – a tutor may be able to come out to your group

- Provide information for you written in plain English and offer information in community languages, Braille, large print and other formats (please ask for details)
- Make sure our premises are accessible, clean and safe
- Make sure that our staff are well-trained and supported so that they can give you a high quality service
- Make sure that your needs are fully met during the course, so that you can achieve your aim
- Not permit behaviour which offends or discriminates against fellow students or staff

# EXECUTIVE ADVISORY BOARD



At Hull Training and Adult Education we have an active board of governors (Executive Advisory Board) who play an important role in the further development of the organisation. The Board Members, who are all volunteers with a range of different skills, knowledge and experiences, meet on a monthly basis to discuss and make important decisions regarding the organisation's future.



**Alex Codd** (Chair)



**Tracy Harsley**



**Steve Tomlinson**



**Michelle Alford**



**James Moore**



**Councillor Paul Drake-Davis**



**Matt Bibby**



**Sandra Humble**



**Vanessa Drax, Safeguarding Manager**

# SAFEGUARDING AND PREVENT

**The service is strongly committed to practices that protect children, young people and adults from abuse, neglect or significant harm.**

All Further Education providers have a duty to safeguard their learners: Prevent is about safeguarding our learners to keep them safe from being exploited by extremists.

The Prevent Duty is not about discouraging our learners from having political and religious views and concerns but rather it is about supporting them to use those concerns or act on them in non-extremist ways. We are

fully committed to safeguarding you and protecting you from harm at all times.

The service also recognises that it has a responsibility to protect its staff from unfounded allegations of abuse.

We are committed to working with the local Safeguarding Partnerships to ensure the safeguarding of all our learners.

Hull Training and Adult Education has a trained Designated Safeguarding Lead (DSL) and a Deputy Designated Safeguarding Lead (DDSL) in each centre. They are responsible for supporting learners who have been abused, witnessed abuse, or been bullied or harassed, or disclose any specific safeguarding issues or concerns both within the service and external to the service.

### HTAE support disclosures which may include:

- Housing / homelessness / sofa surfing
- Debt
- Substance misuse
- Mental health
- Period poverty
- Domestic abuse
- Modern slavery
- Sexual abuse
- Prevent
- County lines
- Self-harming
- Suicide risk
- Grooming

And any issue which the learner feels at risk of harm or just would like to talk to a member of staff for advice.

If a DSL / DDSL or a member of staff has abuse reported to them:

- Which took place in a Hull Training and Adult Education Service environment
- Which took place outside the service
- Which is reported by a third party
- Which is involving another member of staff, a learner or a volunteer

**or** if they witness abuse; staff / learner, volunteer / learner or learner / learner and any abuse involving children, they will follow the HTAE safeguarding procedures.

Incidents or concerns will be reported to the DSL / DDSL in the first instance. The DSL is responsible for monitoring and managing incidents or concerns and liaising with external safeguarding agencies.

### Learners should be aware that, in certain cases, confidentiality is not an option.

Where there would still be other adults or children at risk, staff are obliged to report abuse to the DSL / DDSL's.

If you want to talk to someone about a safeguarding issue, please contact the DSL / DDSL at your centre or call:

**Vanessa Drax**  
**Tel: 01482 615 420 / 07977 060 599 for concerns about children, young people and adults**



If you prefer to talk to someone outside the service about safeguarding issues, contact:

### Early Help and Safeguarding Hub (EHASH)

Tel: **01482 448 879** option 3  
For seeking advice and making NEW referrals and requests for services for children and families

### Emergency Duty team – 01482 300 304 (out of hours)

### Hull Safeguarding Adults

Tel: **01482 616 092** and speak to the Multi-agency Hub or call 01482 300 304 after 5pm and at weekends.

If you feel you are in immediate risk of harm, contact the **Police on 999**



# INFORMATION, ADVICE AND GUIDANCE (IAG)

You can get help or advice about courses from our centre staff or from an IAG adviser. Whether you're in or out of employment, retired, caring for family or new to the UK, deciding what to do next can sometimes be a difficult task – so if you would like to discuss your thoughts and options with a qualified adviser then contact reception or contact **Steve Eaman** on **07879 817 789** to arrange a confidential appointment to discuss any of the following:

- **Course options**
- **Updating skills**
- **Job searching (including CV support and Interview skills)**
- **Career changes**
- **Volunteering**

Who knows, we could just unlock the right door that opens up a brighter and more fulfilling future for you.

**Do you need help with choosing the right course?**

**Do you know what you want to do, but not how to get there?**

To make an appointment for a confidential Information, Advice and Guidance interview to discuss your options, contact us on **01482 615 349** or email us on [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk)



Steve Eaman, IAG Advisor

We hold the **Matrix Quality Standard** so you can be confident in accessing high quality information, advice and guidance.



# HOW TO ENROL

## Community Learning (CL) and Qualification (Q) courses

To enrol on the majority of the Community Learning and Qualification courses you are required to attend an induction workshop. These will take place week commencing **Monday 12 September 2022**. At the induction workshops you will meet a member of staff to discuss the course, take an assessment to check that the course is the right one for you, and complete your enrolment. We look forward to meeting you on the day!

## Full Cost (FC) courses

To enrol on any Full Cost courses a payment is required to secure your place. Not all courses are funded, or part funded, by the Department for Education, therefore we have a selection of courses for you that will run for leisure with associated costs.

**To enrol on a course or book an induction workshop please call us on 01482 615 349 or 01482 616 580 now.**

**To view our courses online visit the website at [www.hcctraining.ac.uk](http://www.hcctraining.ac.uk).**

# CRECHE

Some Hull Training and Adult Education centres have creche facilities run by qualified and experienced creche supervisors, who are DBS checked. Opening times vary, so please check with your centre for further information and availability.

The Safeguarding and Creche Manager will ensure that:

- Clear safeguarding procedures are in place so that children using creche services are protected from abuse and neglect, including procedures for dealing with allegations against staff
- Staff are properly trained in recognising harm and how to refer concerns in accordance with the Hull Safeguarding Children's Partnership (HSCP) procedures
- All creche staff have an updated DBS enhanced check

Creche places are limited.

**If you need a place, please book before enrolling on your course. There is a small charge of £4.00 per session.**



## Method of Delivery for Hull Training and Adult Education

Classes will be delivered at the Avenues Adult Education Centre and the Preston Road Adult Education Centre as well as various venues throughout the city.

### Venue

**AEC** – Avenues Adult Education Centre

**PRAE** – Preston Road Adult Education Centre

**Online** – classes will be delivered remotely, via the Internet, supported by the tutor.

**Your local Adult Education Centres:-**

Avenues Adult Education Centre  
Park Avenue  
Hull  
HU5 4DA  
Tel: 01482 615 349

Preston Road Adult Education Centre  
Preston Road  
Hull  
HU9 3QB  
Tel: 01482 616 580



**CL** – Community Learning

Courses designed to develop skills for the future, through interests and enrichment activities. Our aim is to raise aspirations for you to succeed by offering a range of courses to suit all levels and abilities.

**Q** – Qualification Courses

These courses are designed to help enhance your current role or support a new career direction. For people who are unemployed these can enhance your CV with skills and qualifications for your chosen role.

**FC** – Full Cost

These courses are designed for people who want to develop skills for leisure and hobbies.

# FEES, CONCESSIONS AND FINANCIAL SUPPORT



**Information on our full fees, concessions and financial support.  
If you have any further questions, contact the team today.**

## CAN I PAY BY INSTALMENTS?

If the courses cost more than £100 you can pay by instalments. You will need to pay 50% of the course fee at enrolment. Please ask for further details at enrolment and note that you are still liable for the course fee even if you withdraw from the course.

## UNEMPLOYED ADULTS IN RECEIPT OF MEANS TESTED BENEFIT

If you are unemployed, looking for work, and are in receipt of a means tested benefit all the qualification courses in this prospectus are free. You will need to sign a self-declaration form stating that you are looking for a job and provide supporting evidence to qualify for a government fully funded course.

## FORMS OF PAYMENT

We accept debit / credit cards, we do not accept cheques for course fees.

## DIGITAL SKILLS

All digital skills qualification courses are now free.

## LEVEL 2 ENTITLEMENT

If you are aged 19–23 years old you may be entitled to free tuition if you do not already have a qualification at or above Level 2.

## BASIC SKILLS

All basic skills courses in English and Maths are free - this includes English and Maths GCSE if you do not already have a grade A-C or grade 4 or higher.

## LEARNERS ON A LOW INCOME

You do not have to pay any course fees if you meet both of the following criteria:

- You are in paid employment
- You earn less than £18,525 per annum.

You will need to provide proof of income, for example, this could be a wage slip within 3 months of the course start date, or a current employment contract, which states gross monthly / annual wages.

Fee remission under this category is at the discretion of the Service and must be claimed before the start of the course. Refunds will not be given after the start of the course.

## REFUNDS

Refund of full fees are only given if:

- a class is cancelled by the Service and there is no suitable alternative, all fees are refunded
- the learner is unable to attend for medical reasons and has an appropriate medical certificate.

**For further details about this entitlement and whether it applies to you please contact us on 01482 616 580 or 615 349.**

## Fee Remissions (\*\*)

Learners in receipt of the following benefits will receive the course for free. Evidence of the benefit must be produced at the time of enrolment.

Job Seekers' Allowance

Income-related Employment and Support Allowance (Work Related Activity Group)

Universal Credit (Work Related Requirements Group, Work Preparation Group or Work Focused Interview Group)

Pension Guarantee Credit

Income Support

Housing Benefits

Council Tax Benefit (not single person occupancy)

Working Tax Credit (with a household income of less than £18,000)

A dependant of anyone receiving any of the benefits listed above

Low wage earner (learner earning less than £18,525 per annum)

## LOW WAGE EARNER

If you earn less than £18,525 then your course could be **FREE!**

You just need to provide a payslip dated within the last three months.

If you are self-employed you will need to provide an official Tax Return from HMRC or a registration document.

**Some of the courses we offer are:-**

- Stress Awareness
- Mental Health
- Pottery
- Sewing
- Spanish
- Teacher Training
- Teaching Assistants
- Team Leading

Call us on **01482 615 349** or **616 580** for more information.

## FREE QUALIFICATIONS FOR ADULTS

If you are 19 or over and do not already have a Level 3 qualification or higher, you can access a free Level 3 qualification. Level 3 is equivalent to an advanced technical certificate or diploma, or A levels.

You may also be able to get help to pay for childcare, travel and other costs.

A Level 3 qualification could help you:-

- Gain skills that employers value
- Improve your job prospects
- Earn a better wage

Call us on **01482 615 349** to find out more information.

## WE ARE HERE TO SUPPORT YOU!

We know that for some learners being able to enrol on a course is only possible if they receive some financial assistance. Please ring us on 01482 615 349 for information and advice on how we may be able to help you with course fees.



# EMPLOYMENT AND SKILLS DEVELOPMENT



## Employability Skills

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Food Safety – Level 2	Q	AEC	Tuesday	9am-3pm	£60/Free*	27/09/22 01/11/22	1 day
Food Safety – Level 2	Q	PRAE	Tuesday	9am-3pm	£60/Free*	11/10/22 15/11/22	1 day
Health and Safety – Level 2	Q	PRAE	Tuesday	9am-3pm	£60/Free*	20/09/22 08/11/22	1 day
Health and Safety – Level 2	Q	AEC	Tuesday	9am-3pm	£60/Free*	04/10/22 29/11/22	1 day
Personal Development in Employability – Level 1	Q	PRAE	Thursday	9am-12 noon	£60**	22/09/22	8 weeks

\*Free to those in receipt of Job Seekers Allowance or Universal Credit

Learners are required to complete an Initial Assessment prior to attending the course.

## Digital & IT Skills

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Essential Digital Skills – Entry 3	Q	PRAE	Monday	9.30am-12noon	Free	12/09/22	18 weeks
Essential Digital Skills – Level 1	Q	PRAE	Monday	9.30am-12noon	Free	27/02/23	18 weeks
Essential Digital Skills – Level 1	Q	AEC	Wednesday	9.30am-12noon	Free	14/09/22	18 weeks
Functional Skills IT – Level 2	Q	AEC	Wednesday	9.30am-12noon	Free	22/02/23	18 weeks
Functional Skills IT – Level 2	Q	AEC	Wednesday	12.30–3pm	Free	14/09/22	18 weeks
Essential Digital Skills – Entry 3	Q	AEC	Wednesday	12.30–3pm	Free	22/02/23	18 weeks
Digital Skills for Work – Level 2	Q	PRAE	Tuesday	1–3pm	£121/Free**	Tuesday	20/09/22

**The following courses are offered for free, irrespective of your financial circumstances:**

- Functional Skills and GCSE
- Qualifications in English and Maths
- Essential Digital Skills Qualifications at Entry 3 and Level 1
- Level 3 courses which are part of the National Skills Fund offer

Call us on **01482 615 349** to book an initial assessment. This will help us to get you onto the right course at the right level to make your learning right for you.

## English

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Functional Skills English – Level 1	Q	PRAE	Monday	10am-12.30 pm	Free	31/10/22	20 weeks
Functional Skills English – Entry Level	Q	PRAE	Monday	1–3pm	Free	31/10/22	30 weeks
Functional Skills English – Online – Levels 1 and 2	Q	Online	Monday	12.15–2.45pm	Free	12/09/22	20 weeks
Functional Skills English – Online Fast Track – Levels 1 and 2	Q	Online	Monday	5–8pm	Free	19/09/22	10 weeks
Functional Skills English – Online Fast Track – Levels 1 and 2	Q	Online	Monday	5–8pm	Free	09/01/23	10 weeks
Functional Skills English – Online Fast Track – Levels 1 and 2	Q	Online	Monday	5–8pm	Free	24/04/23	10 weeks
Functional Skills English – Level 1	Q	AEC	Tuesday	9.30am–12noon	Free	13/09/22	20 weeks
Functional Skills English – Level 2	Q	AEC	Tuesday	9.30am–12noon	Free	13/09/22	20 weeks
Functional Skills English – Level 1	Q	AEC	Wednesday	9.30am–12noon	Free	14/09/22	20 weeks
Functional Skills English – Level 2	Q	AEC	Wednesday	9.30am–12noon	Free	14/09/22	20 weeks
Functional Skills English – Entry Level (2 hours)	Q	AEC	Wednesday	12.45–2.45pm	Free	14/09/22	30 weeks
Functional Skills English – Level 2	Q	AEC	Wednesday	12.15–12.45pm	Free	14/09/22	20 weeks
Functional Skills English – Level 1	Q	AEC	Wednesday	6–8.30pm	Free	02/11/22	20 weeks
GCSE English	Q	PR	Monday	9.30am–12noon	Free	12/09/22	32 weeks
GCSE English	Q	AEC	Wednesday	6–8.30pm	Free	14/09/22	32 weeks
GCSE English	Q	AEC	Thursday	9.30am–12noon	Free	15/09/22	32 weeks

Call us on **01482 615 349** to book an initial assessment. This will help us to get you onto the right course at the right level to make your learning right for you.

## ESOL

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Functional Skills – Entry 2	Q	AEC	Monday	9.30am-12 noon	Free	19/09/22	24 sessions
Living and Working in Hull – Entry 3	Q	AEC	Monday	9.30-11.30am	Free	19/09/22	10 sessions
Living and Working in Hull – Entry 1	Q	AEC	Monday	9.30-11.30am	Free	19/09/22	10 sessions
Living and Working in Hull – Level 1	Q	AEC	Monday	1–3pm	Free	19/09/22	10 sessions
Functional Skills – Entry 1	Q	AEC	Monday	12.45-2.45pm	Free	19/09/22	24 sessions
Living and Working in Hull – Entry 2	Q	AEC	Monday	1–3pm	Free	19/09/22	10 sessions
Living and Working in Hull – Level 1	Q	AEC	Monday	6.30-8.30pm	Free	19/09/22	10 sessions
Functional Skills – Entry 2	Q	AEC	Tuesday	9.30am-12 noon	Free	20/09/22	24 sessions
Living and Working in Hull – Entry 1	Q	AEC	Tuesday	9.30-11.30am	Free	20/09/22	10 sessions
Living and Working in Hull – Entry 2	Q	AEC	Tuesday	12.45-2.45pm	Free	20/09/22	10 sessions
Living and Working in Hull – Entry 3	Q	AEC	Tuesday	1–3pm	Free	20/09/22	10 sessions
Living and Working in Hull – Entry 2	Q	AEC	Tuesday	1–3pm	Free	20/09/22	10 sessions
Functional Skills – Entry 3	Q	AEC	Tuesday	6–8.30pm	Free	20/09/22	24 sessions
Functional Skills – Entry 2	Q	AEC	Wednesday	9.30am-12 noon	Free	21/09/22	24 sessions
Living and Working in Hull – Entry 3	Q	AEC	Wednesday	9.30-11.30am	Free	21/09/22	10 sessions
Living and Working in Hull – Entry 2	Q	AEC	Wednesday	12.45-2.45pm	Free	21/09/22	10 sessions
Functional Skills – Entry 3	Q	AEC	Thursday	9.30am-12 noon	Free	22/09/22	24 sessions
ESOL Phonics	CL	AEC	Thursday	12.45-2.45pm	Free	22/09/22	4 sessions
Functional Skills – Entry 1	Q	AEC	Thursday	12.45-2.45pm	Free	22/09/22	24 sessions

## Languages

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Spanish – Speaking and Listening – Entry 3	Q	AEC	Tuesday	6–8.30pm	£97.50/ Free**	20/09/22	11 weeks
Spanish Speaking and Listening – Level 1	Q	Online	Wednesday	6–9pm	£97.50/ Free**	TBC	11 weeks

## Maths

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Functional Skills Maths – Level 2	Q	AEC	Monday	9.30am-12noon	Free	31/10/22	20 weeks
Functional Skills Maths for Families	Q	Rainbow CC	Monday	9.30-11.30am	Free	12/09/22	26 weeks
Functional Skills Maths – Level 2	Q	PRAE	Monday	6–8.30pm	Free	31/10/22	20 weeks
Functional Skills Maths – Level 2	Q	AEC	Tuesday	12.15-2.45pm	Free	13/09/22	20 weeks
Functional Skills Maths – Level 1	Q	AEC	Wednesday	9.30am-12noon	Free	14/09/22	20 weeks
Functional Skills Maths – Entry Level	Q	AEC	Wednesday	12.45-2.45pm	Free	14/09/22	30 weeks
Functional Skills Maths – Level 1	Q	AEC	Wednesday	6–8.30pm	Free	14/09/22	20 weeks
Functional Skills Maths – Level 1	Q	AEC	Thursday	9.30am-12noon	Free	05/01/23	20 weeks
Functional Skills Maths – Level 1	Q	PRAE	Thursday	9.30am-12noon	Free	15/09/22	20 weeks
Functional Skills Maths – Fast Track – Level 1	Q	AEC	Thursday	10am-12noon and 12.45-2.45pm	Free	15/09/22	10 weeks
Functional Skills Maths – Entry Level	Q	PRAE	Thursday	12.45-2.45pm	Free	15/09/22	30 weeks
Functional Skills Maths – Level 2	Q	AEC	Thursday	12.30–3pm	Free	05/01/23	20 weeks
Functional Skills Maths – Level 1	Q	AEC	Friday	9.30am-12noon	Free	04/11/22	20 weeks
GCSE Maths	Q	AEC	Wednesday	6–8.30pm	Free	14/09/22	32 weeks
GCSE Maths	Q	PRAE	Friday	9.30am-12noon	Free	16/09/22	32 weeks

**Term dates: 19 September to 12 December**  
(half term 24–28 October)

## Pottery and Mixed Media

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Award in Ceramics, Pottery and Mixed Media – Level 2	Q	PRAE	Tuesday	6–8.30pm	£500 + £75 clay/Free**	13/09/22	1 year

## Sewing

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Award in Textiles – Level 2	Q	AEC	Tuesday	5.30–8.30pm	£900/Free**	13/09/22	1 year

## Teaching

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Award in Stress Awareness – Level 1	Q	Blended: PRAE & Online	Wednesday	9.30am–12.30pm	£121**	21/09/22	8 weeks
Preparing to Work in Schools – Level 1	Q	AEC	Wednesday	9.30am–12.30pm	£121**	14/09/22	15 weeks
Award in Mental Health Awareness – Level 1	Q	Blended: PRAE & Online	Wednesday	1–3pm	£121**	21/09/22	8 weeks
Preparing to Work in Schools – Level 1	Q	PRAE	Thursday	1–3pm	£121**	22/09/22	15 weeks
Early Years – Level 1	Q	AEC	Thursday	9.30am–12.30pm	£121**	29/09/22	15 weeks

\*\* Fee remissions available

**HYA Training, in conjunction with Hull Training and Adult Education, are offering the following courses:**

- Preparing to Work in Schools – Level 1
- Award in Support Work in Schools and Colleges – Level 2
- Certificate in Supporting Teaching and Learning – Level 2

### Venue

**AEC** – Avenues Adult Education Centre

**PRAE** – Preston Road Adult Education Centre

**HYA Training** – Goulton Street, Hull

**Online** – classes will be delivered remotely, via the Internet, supported by the tutor.

To enrol on a course or book an induction workshop please call us on **01482 615 349** or **01482 616 580** now.

## CREATIVE CERAMICS AND MIXED MEDIA – LEVEL 2

If you want to advance your practical skills in Pottery and Ceramics then this Level 2 Award in Pottery, Ceramics and Mixed Media is the course for you! This practical course will give you the opportunity to develop and practise the creative skills required to progress in this sector. The assignments you will cover will focus on building a set of practical pottery / ceramics skills, using different types of clay and use of the potters wheel. This course could be of particular interest if you want a career change or want to experience something different and enhance your practical and creative skills.

## DIGITAL SKILLS FOR WORK – LEVEL 2

This course will equip you with the digital skills that will be useful for you in a work context and will include handling information and communicating using digital skills. You will also learn how to operate safely and responsibly online or when using digital devices, and how to solve basic technical problems for yourself.

By the end of the course you will be able to:-

- use digital skills to handle work-related information;
- create and edit digital content for work-related purposes;
- use digital skills to communicate in a work context;
- work online and use digital devices safely and responsibly in a work context; and
- respond to technical problems.

## EARLY YEARS

If you are a parent or volunteer wishing to participate in provisions in early years settings then this course is the one for you!

This Level 1 qualification will give you an understanding of the provision of childcare available and the contents will reflect the themes of Every Child Matters and Early Years Foundation.

**During the course you will cover topics such as:**

- The value of play for babies and young children
- Management and organisation in an early years setting
- Roles and responsibilities in an early years setting

## FOOD SAFETY

By law, food business operators must ensure that food handlers receive the appropriate supervision and training in food hygiene. This qualification is suitable for those of you working in a catering environment who are responsible for handling food. It is also the most popular food safety qualification accepted by enforcement officers and auditors.

**During this one day course you will cover:**

- The importance of food safety procedures and complying with the law
- Microbiological, chemical, physical and allergenic hazards and their controls
- Food temperature control and stock rotation
- The importance of good personal hygiene
- Keeping work areas clean and safe
- Waste disposal
- Pest control

## HEALTH AND SAFETY

Keeping workplaces safe is both a legal and moral obligation, with severe consequences if local health and safety laws are not followed.

The Level 2 Award in Health and Safety within the Workplace is a market-leading qualification used by some of the biggest businesses across the UK to keep their staff compliant with health and safety.

This qualification has been designed specifically for those who are required to have a basic knowledge of health and safety practices that are essential in the workplace.

If you are thinking about entering this workplace for the first time or looking to progress in an organisation this qualification is the one for you!

### By the end of the course you will have:

- An understanding in the responsibilities of employers and employees
- The knowledge around the benefits of good health and safety
- An understanding of the steps to creating a risk assessment and how they can reduce accidents, near misses and ill-health
- A knowledge of typical hazards and controls in a workplace
- An understanding of emergency procedures

**High-quality education  
for all members of the  
local community**

## WHY VOLUNTEER? WHAT'S IN IT FOR YOU

If you want to make a difference, be part of a community, learn a new skill or take on a challenge then you should consider being a volunteer.

Volunteering is a great way to get involved, develop skills, gain confidence and to be part of a community.

Through volunteering you can challenge yourself to try something different, achieve personal goals, practice using your skills and discover hidden talents!

For 2022 we will be offering the Preparing to Volunteer course. This would be ideal for anyone who is interested in becoming a volunteer or for anyone who is already a volunteer and who wants to develop their role.

### You will explore:

- The role of a volunteer
- Appropriate boundaries
- Keeping you and those around you safe
- Skills needed to fulfil a volunteering role
- The benefits of volunteering
- Your rights as a volunteer

**To find out more about this qualification please ring the Avenues Centre on 01482 615 349**

## MENTAL HEALTH AWARENESS

Run over 11 weeks this Level 1 Award in Mental Health Awareness helps raise awareness and understanding of mental health problems by exploring the issues associated with everyday mental health issues. As part of this course you will be expected to complete a minimum of one hour's work at home in addition to the classroom taught sessions.

### You will be exploring the following topics:

- Being aware of what is meant by mental health
- Being aware of some of the responses to mental health issues
- Being aware of cultural diversity in relation to mental health issues
- Being aware of some of the social and personal effects of mental ill-health

The qualification is appropriate for a wide range of individuals with an interest in raising their own understanding of mental health issues. It would complement study in a range of areas, for example citizenship, PSHE, healthcare, social care, counselling or public services.

This qualification may also be particularly useful for those working within the voluntary and community sector and for others whose role calls for interaction with the general public in their day-to-day work.

We are able to deliver this course in community and employer venues.

**If you would like to discuss this in more detail please contact the Avenues Centre on 01482 615 349.**

## PERSONAL DEVELOPMENT FOR EMPLOYABILITY

This Level 1 qualification will aim to provide you with the knowledge and understanding to enhance your success in employment in a range of different occupational sectors. The content and structure of the qualification is designed to be flexible in order for you to achieve a variety of employment-based skills, along with a number of work-related tasters.

### By the end of the course you will have an understanding of:

- Applying for a Job
- Building Working Relationships with Customers
- Developing effective communication skills for the workplace
- Interview Skills
- Preparing for an interview
- Working in a team

## SEWING – LEVEL 2

If you want to advance your practical skills in fashion design and construction then this Level 2 Award in Textiles is the course for you! You will develop and practise your creative skills which are required if you want to progress in the fashion sector. The assignments you will cover will focus on building a set of practical sewing skills, the use of sewing machines, pattern cutting and garment construction as well as developing creativity. During this course you will explore design ideas and sampling fashion techniques. By the end of this course you will have gained the knowledge to design and construction advanced fashion garments.

For more information about these courses contact the Avenues Centre on 01482 615 349 or email us on [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk)

**DON'T DELAY  
BOOK TODAY!**



## SPANISH

Hola a todos, cómo estás? Spanish Speaking and Listening is available over 11 weeks. As part of this course you will be expected to complete a minimum of one hours work at home in addition to the classroom taught sessions. This is a classroom-based course for learners who already have a basic understanding of Spanish. On this course you will build on your understanding of Spanish grammar and vocabulary in order to communicate in a range of everyday and more complex situations.

You will learn to be confident in use of the present, past and future tenses in a wide range of situations such as:

- How to use the language for meeting and greeting
- How to follow instructions when asking and giving directions

### You will also:

- Gain knowledge of all aspects of Spanish culture
- Consolidate speech with numerous phonetical exercises
- Learn strategies to continue learning outside of the classroom

We are able to deliver this course in community and employer venues.

**If you would like to discuss this in more detail please contact the Avenues Centre on 01482 615 349.**

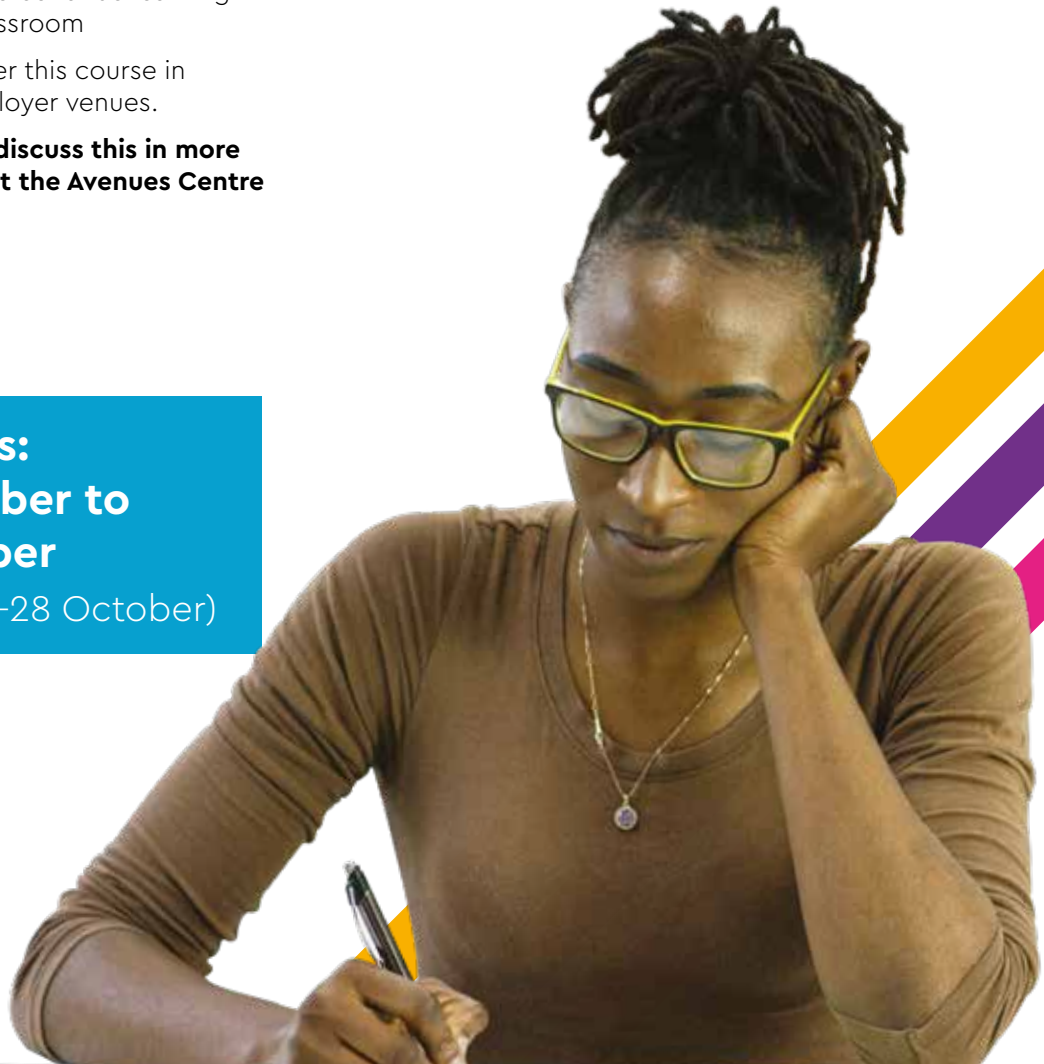
**Term dates:**  
**19 September to**  
**12 December**  
(half term 24–28 October)

## STRESS AWARENESS

This Level 1 qualification will aim to help you understanding stress. During the course you will look at the causes and effects that stress can have on your health. You will also learn to recognise the signs and symptoms of stress and look at ways of preventing or reducing it.

### By the end of the course you will have an understanding of:

- What is meant by stress
- Knowing the effects of stress
- The possible causes of stress
- How to recognise stress
- Discovering ways to prevent and reduce the effects of stress



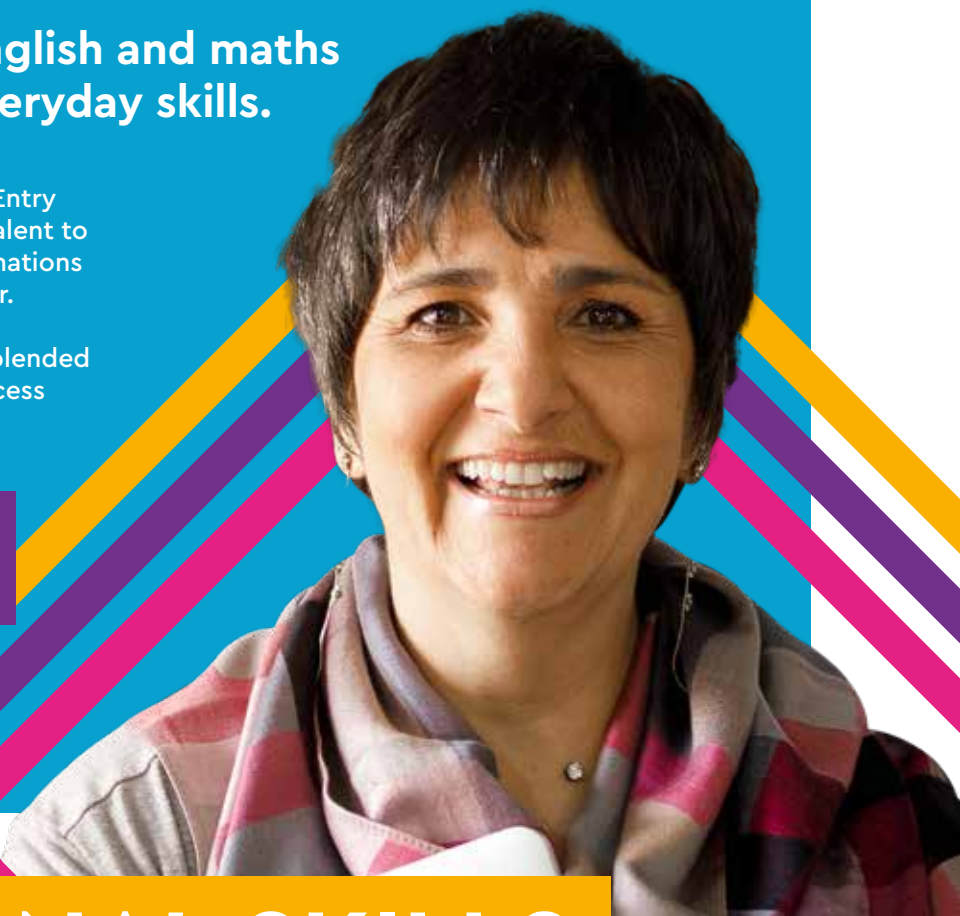
# FUNCTIONAL SKILLS

**Functional Skills English and maths equips you with everyday skills.**

We offer these qualifications at Entry Level to Level 2. Level 2 is equivalent to a GCSE grade A\*-C / 9-4. Examinations are available throughout the year.

We have classroom, online and blended courses available to help you access a course at a time to suit you.

Call us on 01482 615 349  
or 01482 616 580 to book  
in for an Initial Assessment



## FUNCTIONAL SKILLS ENGLISH FAST TRACK

**These courses are designed to help you gain a qualification within a shorter time frame.**

This course runs for 10 weeks where you will be expected to attend a weekly three-hour teaching session then complete approximately two hours work per week independently as directed by your tutor. After the 10 weeks you will sit an exam.

### NOT SURE WHEN TO USE A CAPITAL LETTER OR AN APOSTROPHE?

**Now is the time to find out for good, on a FREE English course at one of our centres.**

# ENGLISH AND MATHS

**Our English and maths courses will help you develop confidence and improve your skills in everyday life.**

English courses help you develop your reading skills, spelling, grammar and punctuation, writing for different purposes and speaking and listening confidently.

These skills can help you obtain employment, gain promotions and improve skills in the workplace as well as improving your day to day use of functional English.

Maths courses help you build confidence in the maths skills that we need at home and at work. You will develop your skills in calculations, including money and percentages. You will learn metric measurement as well as how to read and create your own graphs. You will be able to apply these skills to solve everyday maths problems.

We have a range of courses delivered in centre and online. If you're not sure if maths and English is for you yet, then why not try one of our Engage workshops or Inspire courses. If you are ready to improve your maths and English skills and gain a qualification, contact us to arrange an assessment.

Once we have your details you will be contacted to either come in for a chat with a tutor and to do some initial assessment activities, or offered an online chat and initial assessment. This assessment process will help to find out which class is best for you.

Our English and maths courses are fully funded so eligible learners will not have to pay a fee. The duration of our courses varies from 4 – 22 weeks depending on which course and qualification you enrol onto.



## GCSE

A GCSE qualification can help you to access further and higher education opportunities and is often required by employers. The course is for anyone who wants to further progress their learning in English or maths and does not currently hold a GCSE qualification or would like to improve to the grade they require.

The course will support you in developing speaking and listening, reading and writing and will be tutor led in the classroom, or if you prefer you can study online. Examinations are held in late May / early June.

**Join our  
FREE courses**



Rachel Nolan, ESOL Manager

# ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

We offer a variety of courses from early beginners to advanced (Pre-Entry to Level 1) which are delivered through blended and online learning, as well as in the classroom, at The Avenues Centre. Our 'Living and Working in Hull' and 'ESOL Functional Skills English' courses will support your language skill development.

## An ESOL course will help you to:

- Improve speaking and listening
- Improve reading and writing
- Gain a qualification
- Develop employment skills
- Help your children with school work

## ESOL Conversation Club

This is a three week course which helps you to:

- Gain confidence communicating with others in the group
- Practise a range of speaking and listening skills
- Practise pronouncing words.

Classes are twice a week 2 hours per session.

## ESOL Functional Skills (Entry 1 to Entry 3)

This course will help you develop confidence and improve your skills in everyday life.

English courses help you develop your reading skills, spelling, grammar and punctuation, writing for different purposes and speaking and listening confidently.

These skills can help you obtain employment, gain promotions and improve skills in the workplace as well as improving your day to day use of functional English.

Our ESOL functional skills courses are fully funded so eligible learners will not have to pay a fee. You may also achieve a qualification.

**We have a range of courses delivered in centre and online.**

**Most functional skills courses are for 10 weeks with classes are twice a week 2.5 hours per session.**

**After achieving Entry 3 you can progress onto Level 1 then Level 2 with our English provision.**

**Call us on 01482 615 349 to book an initial assessment. This will help us to get you onto the right course at the right level to make your learning right for you.**



## ESOL Living & Working in Hull (Entry 1 to Level 1)

These six week courses will help you to:

- Develop your conversation skills in English in everyday life situations
- Help your confidence in face-to-face situations
- Develop your employment skills i.e. job interviews, explaining things
- Support you to be better equipped to integrate into life here in Hull, England i.e. talking with your colleagues, your child's school, your GP or your neighbours
- Improve your confidence and promote positive well-being
- Move on to further courses, gain qualifications and / or get work

### Topics can include:

- Healthy living, well-being and looking after your mental health
- Being kind, manners, feelings, emotions and coping mechanisms
- Being safe, including emergency services, internet safety and the law within the UK
- Visits to local venues, such as museums and following The Fish Trail

You can progress from these courses onto an accredited course and achieve a functional skills ESOL qualification.

Classes are twice a week 2 hours per session.

## ESOL Ready for Writing

This three week course will enable you to understand how to:

- Write for different purposes e.g. letters and emails
- Use grammar features like verb tenses and prepositions accurately
- Develop a wide vocabulary of new words

Classes are twice a week 2 hours per session.

## ESOL Phonics

This is a 3 week course which help you to:

- Learn phonic sounds that will help you spell words
- Read words by using knowledge of phonic sounds
- Practise pronouncing words
- Improve confidence and promote positive wellbeing
- Move onto further ESOL course

Classes are twice a week for 2.5 hours per week.

## ESOL workshops

We offer a range of workshops throughout the year to introduce you to HTAE, inform you of the courses we offer and help to find a course that is right for you. Use our contact details to find out more information.

## ESOL Employability Award

Improve your chances of getting that job and gaining a qualification by completing a fully funded course.

You will develop new skills to help you find work:

- Find key information in job adverts
- Learn how to complete application forms
- Create an accurate CV
- Prepare and answer interview questions
- Gain confidence working with new people





HM Government



# Skills Bootcamps

## What are Skills Bootcamps?

**Skills Bootcamps – part of the Government's Lifetime Skills Guarantee, helping everyone gain skills for life – offer bespoke training solutions to bridge existing skills gaps within high demand sectors.**

Skills Bootcamps place the employer at the centre of training and development. Skills Bootcamps are flexible course of up to 16 weeks at level 3 to 5, giving people the opportunity to build up sector-specific skills and fast-track to a guaranteed interview with a local employer.

## Skills Bootcamps in Hull and East Yorkshire

Skills Bootcamps are intensive, Level 3 to 5 or equivalent flexible training courses up to 16 weeks, with a guaranteed job interview (in the case of a new job). Skills Bootcamps will equip adults with technical skills that enable them to access in demand jobs, apprenticeships, new opportunities and an increased level of income over time (including for the self-employed).

The projects will deliver flexible training programmes for adults (19+), delivered by a range of quality assured training providers. The flexible approach allows adults to train around existing commitments.

Skills Bootcamps are free to the learner, flexible courses up to 16 weeks and minimum of 60 guided learning hours, giving people the opportunity to build up sector-specific skills and fast-track to a guaranteed interview with a local employer. Programmes are delivered at level 3 to level 5 you will need a good grasp of the English language and a willingness to learn.



Alex Ashwell, Senior Lead Business Development and Contracting

## Employer cost

There is no cost to employers in recruiting individuals, this can include unemployed and self-employed learners, who have completed a Skills Bootcamp. Employers contribute to the cost of training if they want to use Skills Bootcamps to train their existing employees – large employers (over 250+ employees) contribute 30% of the cost and small or medium employers (SMEs up to 250 employees) contribute 10%. Existing employees may need time to study and attend classes depending on their working hours and the flexibility of the course.

Applications are now open for our Skills Bootcamps and they include

- Gas Accredited Heat Pump Engineer
- Monobloc Accredited Heat Pump Engineer
- Advanced Fibre Engineer
- Fibre Engineer
- Vehicle Compliance Specialist
- Professional Diagnostic Development and IT User Skills

Please contact **[skills.bootcamp@hullcc.gov.uk](mailto:skills.bootcamp@hullcc.gov.uk)** for further information

# SUPPORTING TEACHING AND LEARNING IN SCHOOLS

**Teaching Assistants support children with their learning activities in the classroom. They work closely with teachers to make sure pupils enjoy learning in a safe and caring setting. If you like working with children and want to play a part in their education and well-being, this career could be ideal for you.**

## PREPARING TO WORK IN SCHOOLS – LEVEL 1 AWARD

This qualification is about gaining an insight into working in a learning environment, whether this is in a primary, secondary or special school. You will learn about the different types of schools in the education sector and how they are organised.

This classroom-based course will prepare you for further learning while developing an understanding of the teaching and learning environment in a school, how to support the well-being of children and young people and how young people develop basic skills including children's learning in and out of the classroom.

You will learn practical skills and underpinning knowledge to support you on further learning and development.

During the course you will have both taught and practical sessions and you will be expected to produce some written work.

**The course content will be negotiated to meet your needs and will include some of the following:**

- Understanding schools and organisations
- Understanding how to keep children safe and well
- Understanding how to communicate with children, young people and adults
- You do not require a placement to complete this course, however, you will complete an assessment task to establish if this is the correct level for you

A Teaching Assistant qualification can be beneficial to improving job prospects and gaining substantial knowledge about child development. It is aimed at learners volunteering in roles that support pupils' learning in primary, secondary or special schools.

**After this course you may wish to progress onto the Level 2 Support Work in Schools qualification.**



## SUPPORT WORK IN SCHOOLS AND COLLEGES – LEVEL 2 AWARD

The Support Work in Schools – Level 2 Award course has been designed to provide you with the knowledge and skills needed when volunteering / working directly with children and young people in primary, secondary or special school environments. It covers a wide range of areas, including children and young people's development, supporting children and young people's positive behaviour, and communication and professional relationships.

You will learn practical skills to support you on further learning and development.

During the course you will have both taught and practical sessions and you will be expected to produce some written work.

**The course content will be negotiated to meet your needs and will include the following:**

- Understanding schools as organisations
- Understanding children and young people's development
- Safeguarding children and young people
- Equality, diversity and inclusion in a learning environment for children and young people
- Maintain relationships with children and young people
- Supporting the health and safety of children and young people
- Supporting positive behaviour in a learning environment for children and young people
- Contributing to teamwork in a learning environment
- Understand children and young people's play and leisure
- Promoting an effective learning environment

A Teaching Assistant qualification can be beneficial when improving job prospects and gaining substantial knowledge about child development. It is aimed at learners volunteering in roles that support pupils' learning in primary, secondary or special schools.

**For more information about these courses contact the Avenues Centre on 01482 615 349 or email us on [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk)**

## CERTIFICATE IN SUPPORTING TEACHING AND LEARNING – LEVEL 2

The Level 2 Certificate in Supporting Teaching and Learning has been designed to provide learners with an understanding of the knowledge and skills needed when working directly with children and young people in school or college environments. It covers a wide range of areas including children and young people's development, supporting children and young people's positive behaviour and communication and professional relationships.

It is aimed at learners working in roles that support pupils' learning in primary, secondary or special schools, as well as colleges.

**During your time on the course you will cover topics such as:**

- ComUnderstand schools and colleges as organisations
- Understand children and young people's development
- Safeguarding children and young people
- Equality, diversity and inclusion in a learning environment for children and young people
- Maintain relationships with children and young people
- Support the health and safety of children and young people
- Support the behaviour in a learning environment for children and young people
- Contribute to teamwork in a learning environment
- Understand children and young people's play and leisure
- Promote an effective learning environment
- Provide displays in a learning environment

**There are no previous qualifications required. However, learners looking to enrol onto this course should meet the following criteria:**

- Be aged 19 years or above
- Have good study skills
- Possess a solid knowledge of the English language
- Have access to a PC and the internet for the duration of the whole course
- Basic computer skills: e.g. Word processing, emailing, uploading documents etc
- Have a genuine desire to succeed
- A previous knowledge of working with children and young people in a school or early years setting

# LEARNING FOR LIFE, WELLBEING AND LEISURE



## Sewing Workshops

**Our sewing courses are aimed at all abilities. Whether you are a total beginner who has never picked up a needle, fabric or pins, or if you've sewn before and want to develop your existing skills further. Our tutors all have extensive sewing experience having worked in the industry for many years and are on hand to share their skills and knowledge.**

We have a fully equipped classroom with sewing machines and overlockers for you to use on your own bespoke projects. Don't worry if you don't know where to start, we can offer help and guidance to inspire you! All you need is your fabric, haberdashery items and a desire to learn! You can access more information about what you will do on each of our courses on our website, which also provide you with more details about what you need to bring.

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Pattern Drafting	CL	AEC	Monday	10am-4.30pm	£15/free**	12/09/22	1 week
Christmas Sewing	CL	AEC	Monday	6.30-8.30pm	£5/free**	12/09/22	1 week
Overlocker Skills	CL	AEC	Tuesday	9.30-11.30am	£5/free**	13/09/22	1 week
Halloween Sugar Skulls	CL	AEC	Tuesday	4-6pm	£5/free**	13/09/22	1 week
Induction – New to Sewing	CL	AEC	Tuesday	1-3pm	Free	13/09/22	1 week
Induction – New to Sewing	CL	AEC	Wednesday	1-3pm	Free	14/09/22	1 week
Induction – New to Sewing	CL	AEC	Wednesday	6.30-8.30pm	Free	14/09/22	1 week
Induction – Improve your Sewing Skills	CL	AEC	Tuesday	6.30-8.30pm	Free	13/09/22	1 week
Induction – Improve your Sewing Skills	CL	AEC	Wednesday	9.30-11.30am	Free	14/09/22	1 week
Patchwork and Quilting	CL	AEC	Monday	9.30-4.30pm	£15/free**	31/10/22	1 week
Poppy and Wreath Making	CL	AEC	Monday	6.30-8.30pm	£5/free**	31/10/22	1 week
Working with Commercial Patterns	CL	AEC	Tuesday	9.30-11.30am	£5/free**	01/11/22	1 week

\*\* Fee remissions available

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Christmas Sewing	CL	AEC	Tuesday	4-6pm	£5/free**	01/11/22	1 week
Induction – Basic Sewing	CL	AEC	Tuesday	1-3pm	Free	01/11/22	1 week
Induction – Basic Sewing	CL	AEC	Wednesday	1-3pm	Free	02/11/22	1 week
Induction – Basic Sewing	CL	AEC	Wednesday	6.30-8.30pm	Free	02/11/22	1 week
Induction – Further your Sewing Skills	CL	AEC	Tuesday	6.30-8.30pm	Free	01/11/22	1 week
Induction – Further your Sewing Skills	CL	AEC	Wednesday	9.30-11.30am	Free	02/11/22	1 week
Re-usable Christmas Wrapping	CL	AEC	Monday	9.30-11.30am	£5/free**	12/12/22	1 week
Transformation Challenge	CL	AEC	Monday	5.30-8.30pm	£7.50/free**	12/12/22	1 week
Overlocker Skills	CL	AEC	Tuesday	9.30-11.30am	£5/free**	13/12/22	1 week
Overlocker Skills	CL	AEC	Tuesday	4-6pm	£5/free**	13/12/22	1 week
Induction – Increase your Basic Sewing Skills	CL	AEC	Tuesday	1-3pm	Free	13/12/22	1 week
Induction – Increase your Basic Sewing Skills	CL	AEC	Wednesday	1-3pm	Free	14/12/22	1 week
Induction – Increase your Basic Sewing Skills	CL	AEC	Wednesday	6.30-8.30pm	Free	14/12/22	1 week
Induction – Progress your Sewing skills	CL	AEC	Tuesday	6.30-8.30pm	Free	13/12/22	1 week
Induction – Progress your Sewing skills	CL	AEC	Wednesday	9.30-11.30am	Free	14/12/22	1 week
New to Sewing – Beginners 1	CL	AEC	Tuesday	1-3pm	£25/free**	20/09/22	5 weeks
New to Sewing – Beginners 1	CL	AEC	Wednesday	1-3pm	£25/free**	21/09/22	5 weeks
New to Sewing – Beginners 1	CL	AEC	Wednesday	6.30-8.30pm	£25/free**	21/09/22	5 weeks
Improve your sewing skills – Intermediate 1	CL	AEC	Tuesday	6.30-8.30pm	£25/free**	20/09/22	5 weeks
Improve your sewing skills – Intermediate 1	CL	AEC	Wednesday	9.30-11.30am	£25/free**	21/09/22	5 weeks
Basic Sewing – Beginners 2	CL	AEC	Tuesday	1-3pm	£25/free**	08/11/22	5 weeks
Basic Sewing – Beginners 2	CL	AEC	Wednesday	1-3pm	£25/free**	09/11/22	5 weeks
Basic Sewing – Beginners 2	CL	AEC	Wednesday	6.30-8.30pm	£25/free**	09/11/22	5 weeks
Further your sewing skills – Intermediate 2	CL	AEC	Tuesday	6.30-8.30pm	£25/free**	08/11/22	5 weeks
Further your sewing skills – Intermediate 2	CL	AEC	Wednesday	9.30-11.30am	£25/free**	09/11/22	5 weeks

\*\* Fee remissions available



## Pottery, Ceramics and Mixed Media Workshops

**Pottery is our oldest handicraft and has always been considered to be a skilled craft. It is also an extremely relaxing hands-on activity which offers to unlock creativity and inspire the imagination.**

We cater for all levels of skill. It doesn't matter if you are a total beginner or an advanced practitioner who wants to develop further. You will receive supportive tuition and will learn in a well equipped and well resourced studio. Just bring yourself and we'll supply the rest!

Our ceramic and pottery courses are extremely popular and so we are expanding our facilities. There will soon be a new studio at the Avenues Centre, Park Avenue in Hull. Classes here will be advertised soon on our website. Alternatively, register your interest by emailing us at **[learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk)** or by calling us on **01482 615 349**.

### Ceramic Poppy Brooches

Explore how you can make your own remembrance poppy brooch which you will be able to use for years to come. We will recreate traditional poppies using ceramics and will learn some basic hand building skills.

### Diwali Lamps

Celebrate the Diwali Festival of Lights by joining our relaxing and mindfulness session. Learn how to make a Diwali lamp, explore pinch pot hand building techniques and slip training patterns.

### Festive Centre Pieces

Let's get festive and make table centre pieces as a group. We will use mixed media, hot glue, dried natural materials, recycled glass jars and pine branches to create beautiful centre pieces. We will have materials for you to use, but please bring along glass jars of varying sizes and any other materials, ribbons, decorations that you would like to use to personalise your centre piece.

### Pottery Throw Down

Did you watch the Throw Down and think wow? Come and join in with this workshop in our large and well equipped pottery studio. You will be helped to make beginners bowls, learn to centre the clay and enjoy the fun and relaxation at throwing on a potter's wheel. You do not need to bring anything except yourself. Come and enjoy the challenge of the Throw Down!

### Pumpkin Party

Come and join our crafty pumpkin party. We will hand build ceramic pumpkin lanterns using stoneware clay. We will also create pumpkin tea light holders in the afternoon. Your work will be available to collect and a short time after the workshop.

### Raku Day

Experience the joy and theatre of Raku firing. On our Raku Day you will learn to make Raku glazes and learn how to apply them to the surface of a prepared vessel to create your own Raku tea beakers. At the end of the session your glazed pots will be yours to keep.

### Christmas Sewing

Join us in preparing for the festivities by getting ahead in making a range of Christmas inspired patchwork stockings to decorate your home and an apron for the Christmas cook!

### Halloween Sugar Skulls

Slow and relaxed is the aim of this workshop! Sewing by hand helps reduce stress and anxiety and is a great way to unwind and enjoy great company and conversation. You will learn how to make a hand embroidered Mexican Day of the Dead themed ornament.

### Overlocker Skills

An overlock is a stitch that sews over the edge of one or two pieces of material and can be used for edging, hemming or seaming. This session will teach you how to stay safe, change threads, different stitch types and how to trouble shoot.

### Patchwork and Quilting

Patchwork and Quilting is a great way of recycling and reusing old clothes and household textiles and in turning them into useful items for the home. Join us in learning how to visualise patterns and designs and learn the basics of construction.

### Pattern Drafting

This full day workshop will give you the skills and knowledge to make your own patterns. We'll start the day learning how to draft a shirt block pattern, based

on your own measurements. In the afternoon, you will then make a 'toile' which is an early version of a finished garment made up in basic material so that the design can be tested and perfected to your fit.

### Poppy and Wreath Making

Making wreaths for your home is a simple and effective way to celebrate seasons and holidays. This session will focus on Remembrance Day and we'll show you how to make buttoned 'yo-yo's' which will create the wreath.

### Reusable Christmas Wrapping

Are you fed up with buying expensive wrapping paper and frustrated at the waste it generates each year? Making your own reusable wrapping paper and gift bags is an easy solution to making your holidays more 'Eco' friendly'. Bring along old curtains, bedding or anything of a reasonable size and start a new family tradition!

### Transformation Challenge

Did the Great British Sewing Bee inspire you? Why not join us for our very own Transformation Challenge. We will ask you to make a garment based on a surprise theme and will provide you with items of clothing, household textiles and haberdashery items to make your outfit. Our very own Esme and Patrick will judge the entries and the winner will walk away with our own unique trophy!

### Working with Commercial Patterns

Understanding patterns can sometimes be confusing and frustrating. This workshop will teach you the basics of pattern information, symbols, markings, information on envelopes and size / measuring.

## Pottery, Ceramics and Mixed Media Workshops

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Raku Day	CL	PRAE	Monday	10am-2.30pm	£12.50/free** inc clay	12/09/22	1 week
Diwali Lamps	CL	PRAE	Tuesday	6-8.30pm	£8.50/free** inc clay	13/09/22	1 week
Induction – New to Pottery	CL	PRAE	Tuesday	12.30-2.30pm	FREE	13/09/22	1 week
Induction – New to Throwing on a Pottery Wheel	CL	PRAE	Thursday	9-11.30am	FREE	15/09/22	1 week
Induction – New to Throwing on a Pottery Wheel	CL	PRAE	Wednesday	5.30-8pm	FREE	14/09/22	1 week
Induction – Improve your Pottery Skills	CL	PRAE	Wednesday	12.30-2.30pm	FREE	14/09/22	1 week
Induction – Improve your Throwing Skills	CL	PRAE	Thursday	12.30-3pm	FREE	15/09/22	1 week
Induction – Family Pottery for Home Schoolers	CL	PRAE	Wednesday	9-11am	FREE	14/09/22	1 week
Pumpkin Party	CL	PRAE	Monday	10am-2.30pm	£8.50/free** inc clay	31/10/22	1 week
Ceramic Poppy Broaches	CL	PRAE	Tuesday	6-8.30pm	£8.50/free** inc clay	01/11/22	1 week
Induction – Basic Pottery	CL	PRAE	Tuesday	12.30-2.30pm	FREE	01/11/22	1 week
Induction – Basic Throwing on a Pottery Wheel	CL	PRAE	Thursday	9-11.30am	FREE	03/11/22	1 week
Induction – Further your Pottery Skills	CL	PRAE	Wednesday	12.30-2.30pm	FREE	02/11/22	1 week
Induction – Further your Throwing Skills	CL	PRAE	Thursday	12.30-3pm	FREE	03/11/22	1 week
Pottery Throw Down	CL	PRAE	Monday	10am-2.30pm	£12.50/free** inc clay	12/12/22	1 week
Festive Centre Pieces	CL	PRAE	Tuesday	6.30-8.30pm	£7.50/free** inc clay	13/12/22	1 week
Induction – Increase your Basic Pottery Skills	CL	PRAE	Tuesday	12.30-2.30pm	FREE	13/12/22	1 week
Induction – Increase your Basic Throwing Skills	CL	PRAE	Thursday	9-11.30am	FREE	15/12/22	1 week
Induction – Progress your Pottery Skills	CL	PRAE	Wednesday	12.30-2.30pm	FREE	14/12/22	1 week
Induction – Progress your Throwing Skills	CL	PRAE	Thursday	12.30-3pm	FREE	15/12/22	1 week

\*\* Fee remissions available

### Venue

**AEC** – Avenues Adult Education Centre

**PRAE** – Preston Road Adult Education Centre

**Online** – classes will be delivered remotely, via the Internet, supported by the tutor

To enrol on a course or book an induction workshop please call us on **01482 615 349** or **01482 616 580** now.

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
New to Pottery – Beginners 1	CL	PRAE	Tuesday	12.30-2.30pm	£37.50/ free** inc clay	20/09/22	5 weeks
New to Throwing on a Pottery Wheel – Beginners 1	CL	PRAE	Thursday	9–11.30am	£43.50/ free** inc clay	22/09/22	5 weeks
New to Throwing on a Pottery Wheel – Beginners 1	CL	PRAE	Wednesday	5.30–8pm	£43.50/ free** inc clay	21/09/22	5 weeks
Improve your Pottery Skills – Intermediate 1	CL	PRAE	Wednesday	12.30-2.30pm	£37.50/ free** inc clay	21/09/22	5 weeks
Improve your Throwing Skills – Intermediate 1	CL	PRAE	Thursday	12.30–3pm	£43.50/ free** inc clay	22/09/22	5 weeks
Family Pottery for Home Schoolers	CL	PRAE	Wednesday	9–11am	Free***	21/09/22	10 weeks
Basic Pottery – Beginners 2	CL	PRAE	Tuesday	12.30-2.30pm	£37.50/ free**	08/11/22	5 weeks
Basic Throwing on a Pottery Wheel – Beginners 2	CL	PRAE	Thursday	9–11.30am	£43.50/ free** inc clay	10/11/22	5 weeks
Further your Pottery Skills – Intermediate 2	CL	PRAE	Wednesday	12.30-2.30pm	£37.50/ free** inc clay	09/11/22	5 weeks
Further your Throwing Skills – Intermediate 2	CL	PRAE	Thursday	12.30–3pm	£43.50/ free** inc clay	10/11/22	5 weeks

\*\* Fee remissions available

\*\*\* For home school pupils only

## Workshop Weeks

12 – 16 Sept  
31 Oct – 4 Nov  
12 – 16 Dec

We want to make sure that the sessions are delivered around you and that they are on suitable days, times and at handy locations.

For now, all you have to do is to register your interest by emailing us at [learneradvice@hulcc.gov.uk](mailto:learneradvice@hulcc.gov.uk) or by calling **01482 615 349**. We will then arrange the sessions based on demand and will then contact you to confirm details and to take your enrolment. Don't forget to tell us if you have a preference on the day, time or location!

**Places will be limited, so make sure you register your interest as soon as possible.**

**Term dates:**  
**19 September to 12 December**  
(half term 24-28 October)

**"I originally came because I just wanted something to do on an evening. I started a very basic sewing course and then just started to do more. I've since learnt how to make a skirt, a leopard skin top and recently a costume out of recycled materials." DW**

**Join our  
FREE courses**



# FULL COST



## Pottery, Ceramics and Mixed media

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Ceramics – Advanced	FC	PRAE	Monday	12noon-3pm	£145	19/09/22	10 weeks
Ceramics – Master Class	FC	PRAE	Tuesday	5.30-8.30pm	£145	20/09/22	10 weeks

## Sewing

Course	Course Type	Venue	Day	Time	Cost	Starts	Length
Sewing – Mixed Ability	FC	AEC	Monday	9.30-11.30am	£80	19/09/22	10 weeks
Sewing – Mixed Ability	FC	AEC	Monday	1-3pm	£80	19/09/22	10 weeks
Sewing – Mixed Ability	FC	AEC	Monday	4-6pm	£80	19/09/22	10 weeks
Sewing – Mixed Ability	FC	AEC	Monday	6.30-8.30pm	£80	19/09/22	10 weeks

### Venue

**AEC** – Avenues Adult Education Centre

**PRAE** – Preston Road Adult Education Centre

**Online** – classes will be delivered remotely, via the Internet, supported by the tutor

# LEARNING FOR FAMILIES

These courses are designed for parents and carers. Develop your own skills to support your children's learning through a wide range of learning experiences; including working towards English and maths qualifications – please state families learning together when booking a place.

Join our **free courses** which will help you to **support your child in school**. The courses will also:

- Give you the **tools to help your children** with their homework
- Support **your family's wellbeing**
- Support your **children's emotional needs**
- **Build your confidence** – in the family and in your community
- Provide a **supportive network** of other parents and carers

A selection of six week courses are:

## Managing Children's Behaviour

The focus of this course is an understanding of your child's behaviour. You will be able to discuss the behaviours that are wanted and not wanted and develop strategies for managing unwanted behaviour.

## Family Pottery

Family Pottery is for families with children over three years of age. You will have fun learning and creating together – hand and building pots, throwing and shaping on the pottery wheel and trying out new basic ceramic processes.

## Story Sacks or Number Sacks

You will learn how to design and make puppets, games and practical activities to share at home themed around your child's favourite stories or number rhymes and books.

## Makaton – Sing and Sign

Babies use all kinds of signs and gestures as a natural part of learning to talk. Signing with your child through 'Sing and Sign' is fun and interactive and enables babies and young people to recognise important words sooner and can often enable them to use the signs to 'talk' before speech.

## Book Club 10+

### Do you love to read as a family?

Come together and share the experience of reading the same book and discussing the content with others. This course can help with confidence in reading, reading out loud, boost team working skills as well as improving writing skills. Building positive relationships with families, parents, carers, and being involved with the community.



### Keeping up with the Children Maths – 6 week course

Would you like to improve knowledge of how parents and carers can help and support children in maths at key stages 1 and 2? Then this is the course for you!

We will discover how:

- You can support your child with maths
- Strategies are used in your school for numeracy at key stages 1 and 2
- Strategies are used to support your child's learning
- Current maths curriculum is used in schools and how you can support that syllabus
- Working safely online to enhance is so important to keeping your children safe

### Keeping up with the Children English – 6 week course

Would you like to improve your knowledge of how you can help and support your child in English at key stages 1 and 2? Then this is the course for you!

We will discover how:

- You can support your child with English
- Strategies are used in your school for literacy at key stages 1 and 2
- Strategies are used to support your child's learning
- Current English curriculum is used in schools and how you can support that syllabus
- Working safely online to enhance is so important to keeping your children safe

### Keeping up with the Children Maths and English Functional Skills – 27 week course

Support the development of practical skills in English and maths. This course is designed to help you gain the most out of work, education and everyday life. There is a strong focus on explanation and problem-solving. You can develop your skills from Entry Level up to Level 2 in a safe and welcoming environment.

We can help you to:

- Update your skills for work
- Improve your qualifications for college or further learning
- Help your children with their homework and explore the current school curriculum
- Or simply help you to improve your English and maths skills



# Multiply

Launching this September, Multiply is a new government-funded programme to help adults improve their numeracy skills.

If you're aged 19 and over and don't have maths GCSE at grade C (or equivalent), you can access free numeracy courses through Multiply to build your confidence with numbers and gain a qualification.

Good numeracy skills may unlock job opportunities and lead to higher wages or prepare you for further study. They also help in everyday life, such as helping children with homework and budgeting money.

There will be courses for beginners to more advanced courses such as GCSE Maths, Functional Skills Qualifications, or equivalent. You will be able to learn at a pace that suits you.

**Available to:**

Adults who do not already have a GCSE at grade C (or equivalent) in maths

**Duration:**

Varies

**Age restriction:**

19 and over

**Course type:**

Classroom-based, community locations –  
Short courses

**Cost:**

Free – Multiply is fully funded by the government

**How to apply:**

Multiply will be launching this year. In the meantime, you can provide your contact details and we will contact you with the workshops and activities that will be launched shortly.

Please email us at [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk) quoting the word 'multiply'.



# TRAINING FOR THE OVER 50s



## Expanding your employment options: Free Learning opportunities for over 50s

**There has been a big push in recent years to reduce unemployment in the over 50s, with big businesses and government programmes creating initiatives to encourage over 50s to get back into the workplace.**

Our courses and support provide you with access to learning new skills and areas of knowledge, which, in turn, helps to expand your employment options.

**In today's world, being over 50 means very little when you have the right skill set!** With new tools and technology easily at the ready, there's no stopping the older workforce. Let's help you meet your goals.

Our training includes improving interviewing skills, updating CVs, insight to the internet and social media, career reviews and much more.

## EXPERIENCE AND WISDOM

While younger workers can have more energy and be more adaptable, mature workers can bring commitment, reliability and vast experience to the workplace. Today, some recruiters only offer interviews to those that have 10 to 30 years' occupational experience.

**Courses available with Hull Training and Adult Education include:-**

- English
- Maths
- Mental Health
- Teaching Assistants
- Teacher Training

**For more information contact us on 01482 615 349 or email [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk)**

### HULL TRAINING AND ADULT EDUCATION IS PLEASED TO BE WORKING IN PARTNERSHIP WITH:-

The Wheeler Street Children's Centre, Hull  
The Rainbow Children's Centre, Hull  
The Parks Children's Centre, Hull  
Fenchurch Children's Centre, Hull  
The Priory Children's Centre, Hull  
Northcott School, Hull  
Clifton Primary School, Hull  
Alderman Cogan Primary School, Hull  
HYA Training, Hull

**Hull**   
Training & Adult Education

### Contact

Email: [learneradvice@hullcc.gov.uk](mailto:learneradvice@hullcc.gov.uk)

Call us on: **01482 615 349 or 01482 616 580**

Visit our website at: [www.hcctraining.ac.uk](http://www.hcctraining.ac.uk)

**Follow us on Facebook:**

**@HullAdultEducation and @hcctraining**



Working in partnership



# HULL CULTURE AND LEISURE IN PARTNERSHIP WITH HULL TRAINING AND ADULT EDUCATION

All of the following will be available for booking [@hulllibraries.eventbrite.com](https://www.hulllibraries.eventbrite.com)  
You will be able to book online from April onwards!

## First Steps Community Outreach Learning Activities – Coming Soon!

Our Community Learning includes a wide range of community based and outreach learning opportunities, designed to bring together adults of all ages and backgrounds.

Our Community and Family Learning courses are for everyone aged 19+ and the great thing is, you don't need any prior skills or qualifications to sign up.

You can learn something new, explore hobbies and new interests while making new friends, and we can help you learn techniques to better manage your life, or mental and physical health.

## Conversation Café

Conversation Café is an informal way to improve your English, meet new friends and have fun. These are also available for specific community groups. Contact us for more information.

## Help into Training and Employment

If you're looking to gain skills for a new or better job, there's never been a better time to join us as we have a range of workshops or courses supporting people into training and employment.

Here is an indication of what we will be delivering, there will be a range of workshops ranging from a few hours to a full day. Best yet, as a part of post covid recovery, all workshops will be free!



## Adult tasters courses

Short introductions to:

Course	Venue
Adobe Illustrator	Makerspace, Central Library
Laser Cutting	Makerspace, Central Library
3D Printing	Makerspace, Central Library
Terrarium making	Makerspace, Central Library
Puppet Making	Makerspace, Central Library
Mould Making	Makerspace, Central Library
Resin Pouring	Makerspace, Central Library
Screen Printing	Makerspace, Central Library
Pottery	Makerspace, Central Library
Bookkeeping	Preston Road Adult Education Centre
Developing your Business Idea	Preston Road Adult Education Centre
Reading Well	Libraries near you
Employability Skills	Bransholme, Western and Central Libraries (weekly)
Scared of Mice (very basic ICT)	Various locations
Book Binding	Makerspace, Central Library

## Family Learning courses



Available at your local library:

- **Creative writing** – for families (weekly)
- **Coding** – basic coding for families (weekly)
- **Pottery** – basic introduction
- **Make and Take** – Make & Take to learn new skills in crafts
- **Toddler Tune** – singing, dancing and lots of fun
- **Storytime** – reading with your child
- **Baby Bounce** – Rhymes, singing and fun with your babies and toddlers
- **Creating together with Lego**

## For all you gamers out there!

### Minecraft

Create a stadium with Minecraft.

### Microbit Madness

How can one simple piece of tech say hello, take the temperature and even turn fruit into a musical instrument? With a few super simple bits of code, a handful of wires and an easy to use 'Micro:bit', you can open up a world of possibilities with these pocket sized programmable computers.

