

EQUALITY, DIVERSITY AND INCLUSION POLICY (EDI)

Staff Introduction:

This policy complies with the public sector equality duty in the Equality Act 2010 and the Equality Act 2010 (Specific Duties) Regulations 2011.

Hull Training and Adult Education (HTAE) strives to be a prejudice-free learning environment where diversity is celebrated, and all members of our community feel valued and supported so that they may achieve their full potential.

We have high expectations of all staff and aim to provide an appropriate working environment for them all, whatever their gender, sexual orientation, colour, origin, culture or religion.

It is the responsibility of all members of our community to work against any form of prejudice or negative stereotyping and to ensure that their conduct always reflects this responsibility.

Aim

HTAE strives to create an environment that will:

- eliminate unlawful, direct and indirect discrimination and promote equality of opportunity
- ensure that no employee or job applicant receives less favourable treatment on grounds of ethnic origin, colour, disability creed, marital status, nationality, race, religion, gender or sexual orientation
- have regard to equal terms for men and women in employment in accordance with the EC Equal Treatment Directive (76/207/EEC)
- eradicate racial, religious or sexual harassment or discrimination
- value, celebrate and learn from the cultural diversity of its staff

The Workforce

The co-operation of all employees is essential for the success of this policy, however, the Executive Advisory Board (EAB) has lead responsibility for ensuring compliance with the relevant Acts of Parliament and Codes of Practice.

HTAE will ensure that no employee receives less favourable treatment and that appropriate support is provided so that all employees attain their full potential to the benefit of the organisation and themselves.

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Author: V Drax

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Discriminatory behaviour will be considered a disciplinary matter and may lead to further action.

Positive Action

Under-represented groups will be encouraged to apply for training and employment opportunities within HTAE.

Recruitment to all jobs will be strictly on merit, however, efforts will be made to identify and remove unnecessary and unjustifiable barriers and to provide appropriate facilities and conditions of the service to meet the needs of under-represented groups.

Vacancy Advertising

All vacancy advertisements will include a short statement on equal opportunities.

Selection & Recruitment

Will follow Hull City Council’s recruitment and selection policy and procedures.

Reasons for selection and rejection of applicants for vacancies will be recorded.

Personnel Records

Employees are able to check and correct their own records of personal details. Otherwise, access to personal records is restricted in accordance with the provisions of the Data Protection Act.

Monitoring, Evaluation and Review

This policy will be monitored regularly to assess its implementation and effectiveness. It will be reviewed by the Governing Board as per the published policy review cycle.

Approved by The Executive Advisory Board: September 2022



10/11/2022

Head of Service

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Date.....

Sharon Gamble