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PART-TIME COURSES

SPRING 2024 PROSPECTUS

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DISCOVER EXCITING LEARNING OPPORTUNITIES FOR SPRING 2024!

As spring brings new beginnings, we are excited to announce our latest courses, workshops, and community-based learning activities!

Your input is important to us, which is why we have provided a range of taster options for you to sample. Our open-door policy makes it easy for you to explore courses and speak with tutors at your convenience.

No matter what you're looking for – career advancement, skill development, or personal growth – we have an array of options this spring. We can't wait to welcome both new and returning learners!

Sharon Gamble
Head of Service

WELCOME!

HULL TRAINING AND ADULT EDUCATION IS A PROVIDER OF ADULT AND COMMUNITY EDUCATION, APPRENTICESHIPS AND 16-18 TRAINING PROGRAMMES.

We are a part of Hull City Council. The teaching and learning we provide is funded by the Education and Skills Funding Agency (ESFA).

We are an Ofsted good provider, and the information, advice and guidance we offer is Matrix accredited.

We are always looking to increase our work with the community, voluntary groups and other partners, to ensure that learning opportunities reach those most in need and provide new opportunities to our residents who have not thought about returning to learning before.

WE OFFER A WIDE RANGE OF COURSES:

- Qualifications so that you can build skills to improve your job prospects, get into work or an apprenticeship opportunity
- Courses to enhance your employability, your business and your personal development

“ COURSES TO ENHANCE YOUR EMPLOYABILITY, YOUR BUSINESS AND YOUR PERSONAL DEVELOPMENT ”

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OUR MISSION

Hull Training and Adult Education (HTAE) is committed to helping people of all ages and abilities to achieve their learning goals and life aspirations.

As one of the city's largest inclusive education and training providers, we have a diverse offer of specialist apprenticeships and training courses.

Through the Learner Charter, learners can expect to study with like-minded people in a friendly and relaxed atmosphere. All our staff are experts in their fields providing the highest standards for learning.

Hull Training and Adult Education (HTAE) offers an ideal way to enter or come back to learning, get back into work, build confidence or learn a new skill. Whatever the learning and career goals, we can help learners to achieve them.

OUR MISSION

To be the training provider of choice for learners and employers in the city and surrounding area, by delivering high quality, flexible education, and training relevant to local business, learners, and community needs.

OUR VISION

We will contribute to the economic regeneration and social cohesion of Hull by working with employers, partners and learners by providing high quality and relevant education and training which ensures the city has a well-qualified and skilled workforce and a culture of lifelong learning.

EMPOWER
YOUR
FUTURE

We continue to go the extra mile to achieve our five goals:

- The local community will be supported to get the skills they need to secure and progress into quality and sustainable employment.
- We will continue to create a productive and innovate economy by providing education and training to upskill the current and future workforce.
- Skills and Inclusive Economy – we pride ourselves on the high quality standards of teaching for our English, maths and essential digital skills courses.
- Productivity and Place – We will extend and improve our work with employers and the wider community contributing to the increase in skills of the workforce and communities in the city.

We will continue to grow the Skills Bootcamp programmes and support local delivery providers to increase employer outcomes, upskilling the workforce and increasing opportunities of growth to businesses.

We will extend links with schools, colleges and educational providers to support entrepreneurialism and transition into the workplace through apprenticeships, careers opportunities and business support.

- We will continue to promote strong and engaged communities through offering high quality education to all members of the local community.

OFSTED
SAID

“ LEARNERS AND APPRENTICES BENEFIT FROM TEACHING AND SUPPORT FROM WELL QUALIFIED AND EXPERIENCED TUTORS WHO USE THEIR KNOWLEDGE AND EXPERIENCE EFFECTIVELY TO TEACH THEM THE KNOWLEDGE, SKILLS, AND BEHAVIOURS THAT THEY NEED TO PROGRESS. ”

“ LEARNERS AND APPRENTICES CONDUCT THEMSELVES IMPECCABLY DURING THEIR TIME AT HULL TRAINING AND ADULT EDUCATION. THEY EXHIBIT A HIGH LEVEL OF RESPECT FOR EACH OTHER AND STAFF IN THEIR USE OF SHARED SPACES, CORRIDORS, CLASSROOMS AND WORKSHOPS. ”



NICE TO MEET YOU! YOU'LL FIND US AT...



THE AVENUES ADULT EDUCATION CENTRE

Park Avenue
Hull
HU5 4DA
01482 615 349



PRESTON ROAD ADULT EDUCATION CENTRE

Preston Road
Hull
HU9 3QB
01482 616 580

TRAVEL

Getting to and from our Adult Education Centres has never been easier...

BUS

To get to The Avenues Adult Education Centre, call into the Hull Interchange. Take Bus 3 or Bus 3B.

To get to Preston Road Adult Education Centre, which you'll find in The Freedom Centre, call into the Hull Interchange. Take Bus 13 or Bus 14.

You'll find the Hull Interchange in the heart of the city centre, right next to Hull's train station which is located on Ferensway, Hull HU1 3QX.

CYCLING IN AND AROUND HULL

Hull is a bicycle friendly city and prides itself on its cycle lanes.

WE'RE SOCIAL!

FOLLOW US ON...



@Hull Training and Adult Education



ADULT EDUCATION LIFE

EQUALITY, DIVERSITY AND INCLUSION

We are proud of our learning centres!
We believe that everyone should be treated fairly, with dignity and respect.

We want everyone to be able to join our classes and get involved in education, and to feel happy and safe whilst they are here.

We will:

- Listen to what you say and recognise people have different ways of working
- Treat everyone with respect
- Take learning opportunities into the community
- Make sure that our premises are accessible, safe and clean
- Aim to make sure that your needs are fully met during the course to ensure that you can achieve your aim

We can provide:

- Information written in plain English, other languages, braille and large print
- Hearing loops
- IT equipment/specific equipment to ensure your involvement with learning
- Classroom assistance
- Crèche availability

If you have any support needs, please discuss this with your tutor.

If you have any specific questions about your learning needs, please call our Equality, Diversity and Inclusion Officer Christine Jewitt on 01482 615 352.

EXECUTIVE ADVISORY BOARD

At Hull Training and Adult Education we have an active board of governors (Executive Advisory Board) who play an important role in the further development of the organisation.

The Board Members, who are all volunteers with a range of different skills, knowledge and experiences, meet on a monthly basis to discuss and make important decisions regarding the organisation's future.



Alex Codd (Chair)



Tracy Harsley



Steve Tomlinson



Michelle Alford



Matt Bibby



Councillor
Linda Tock



Claudia Carrizo-
Smallwood



James Moore



Sandra Humble

OUR CLASSES

Classes will be delivered at The Avenues Adult Education Centre and Preston Road Adult Education Centre as well as various venues throughout the city.

VENUE

AEC - The Avenues Adult Education Centre

PRAE - Preston Road Adult Education Centre

NICE TO MEET YOU! WE ARE AT...

The Avenues Adult Education Centre
Park Avenue
Hull
HU5 4DA
01482 615 349

Preston Road Adult Education Centre
Preston Road
Hull
HU9 3QB
01482 616 580

KEY

CL - COMMUNITY LEARNING

Courses designed to develop skills for the future, through interests and enrichment activities. Our aim is to raise aspirations for you to succeed by offering a range of courses to suit all levels and abilities.

Q - QUALIFICATION COURSES

These courses are designed to help enhance your current role or support a new career direction. For people who are unemployed these can enhance your CV with skills and qualifications for your chosen role.

FC - FULL COST

These courses are designed for people who want to develop skills for leisure and hobbies.



LANGUAGES

SPANISH COURSES

We offer Spanish courses at various levels from beginners to higher level improvers, where you will learn all elements of the language...

HOLA A TODOS, CÓMO ESTÁN?

If you love the sound of Spanish, want to explore the culture and be able to communicate with the locals, then learning Spanish is for you.

Life's about experiences - exploring the culture whilst eating delicious Spanish food, watching the locals playing board games or simply enjoying the ever- changing architecture.

There are lots of reasons for learning Spanish, perhaps you have family connections or want to travel, work or live in a Spanish-speaking environment. Whatever your reasons, you will get more out of the experience if you can communicate effectively with the locals.

SPANISH COURSES

We offer Spanish courses at various levels where you will learn all elements of the language: reading, writing, speaking and listening that will support you with correct pronunciation and develop your vocabulary knowledge in various topic areas as well as build up your grammar knowledge using different types of tenses, such as the present, past and future.

TO FIND OUR MORE



We offer courses both in the classroom at The Avenues Adult Education Centre as well as online. For online courses, all learning materials are delivered virtually using the Microsoft Teams app and there is formal online tuition for this course.

You are required to attend at the stated course time and for the duration of the lesson.

To access ALL Spanish courses, you will be required to attend an initial assessment session so that we can assess your level and find the right course for you.

Please call us on 01482 615 349 or visit The Avenues Adult Education Centre, Park Avenue, Hull HU5 4DA to book onto one of our induction sessions.

Course	Day	Date	Time	Length	Venue	Cost
Induction Spanish Assesment	Wed	06/03/24	6 - 8.30pm	2½ hours	AEC	Free
Induction Spanish Assesment	Wed	13/03/24	6 - 8.30pm	2½ hours	AEC	Free
Holiday Spanish	Wed	10/04/24	6 - 8.30pm	10 weeks	Online	£100

VENUE:

AEC - The Avenues Adult Education Centre

TERM DATES:

8 January - 22 March
(Half-term 12 - 16 February)



QUALIFICATION COURSES



FOOD SAFETY – LEVEL 2

By law, food business operators must ensure that food handlers receive the appropriate supervision and training in food hygiene.

This qualification is suitable for those of you working in a catering environment who are responsible for handling food. It is also the most popular food safety qualification accepted by enforcement officers and auditors.

During this one day course you will cover:

- The importance of food safety procedures and complying with the law
- Microbiological, chemical, physical and allergenic hazards and their controls
- Food temperature control and stock rotation
- The importance of good personal hygiene
- Keeping work areas clean and safe
- Waste disposal
- Pest control

TO FIND OUR MORE



HEALTH AND SAFETY WITHIN THE WORKPLACE – LEVEL 2

Keeping workplaces safe is both a legal and moral obligation, with severe consequences if local health and safety laws are not followed.

The Health and Safety within the Workplace – Level 2 is a market-leading exam used by some of the biggest businesses across the UK to keep their staff compliant with health and safety.

This qualification has been designed specifically for those individuals who are required to have a basic knowledge of health and safety practices that are essential in the workplace. It is also ideal for those entering the workplace for the first time or looking to progress in an organisation.

By the end of the course you will have:

- An understanding of the responsibilities of employers and employees
- Knowledge around the benefits of good health and safety
- Knowledge of steps to a risk assessment and how they can reduce accidents
- Understanding of near misses and ill-health
- Knowledge of typical hazards and controls in a workplace
- Understanding common causes of accidents, near misses and ill-health
- Knowledge of emergency procedures

**BELIEVE
ACHIEVE
INSPIRE**

EARLY YEARS – LEVEL 1

This qualification is suitable for parents and volunteers wishing to participate in provisions in early years settings and allows you to gain an understanding of the provision of childcare available in early years settings.

The Award is part of Foundation Learning. It will be signposted to relevant National Occupational Standards where applicable and will reflect the themes of Every Child Matters and Early Years Foundation.

The course will contain:

- The value of play for babies and young children
- Management and organisation in an early years setting
- Roles and responsibilities in an early years setting

DEVELOP
TRAINING
EDUCATION

DIPLOMA FOR THE EARLY YEARS PRACTITIONER – LEVEL 2

Fuelled by curiosity and wonder, children are extremely fast learners and take in all of their surroundings to grow and develop vital skills to prepare them for school and their future.

As a Level 2 Early Years Practitioner, you'll play a vital role in supporting the social and physical development of children ages 0-5, using imaginative learning techniques, encouraging language and literacy skills, and promoting independence along the way.

If you are interested in a fulfilling and challenging career in childcare within an Ofsted regulated environment, this course is a great starting point.

Topics include:

- Roles and responsibilities of the Early Years Practitioner
- Health and safety of babies and young children in the early years
- Equality, diversity and inclusive practice in Early Years Settings
- Safeguarding, protection and welfare of babies and young children in Early Years Settings
- Understand how to support children's development
- Support care routines for babies and young children
- Support the planning and delivery of activities, purposeful play opportunities and educational programmes
- Promote play in an Early Years Setting

TO FIND OUR MORE



DIPLOMA FOR THE EARLY YEARS WORKFORCE - LEVEL 3

This course prepares learners to become Early Years Educators, enabling them to work with children from birth to 5 years and gain knowledge of children aged 5 to 7 years.

This course prepares learners to become Early Years Educators, enabling them to work with children from birth to 5 years and gain knowledge of children aged 5 to 7 years.

- Theme 1 - Health and well-being
- Theme 2 - Legislation, framework and professional practice
- Theme 3 - Play, development and learning for school readiness

TO FIND OUR MORE



“ PREPARES LEARNERS TO BECOME EARLY YEARS EDUCATORS ”

NURTURE
EDUCATE
INSPIRE

PREPARING TO WORK IN SCHOOLS – LEVEL 1 AWARD

This qualification is about gaining an insight into working in a learning environment, whether this is in a primary, secondary or special school. You will learn about the different types of schools in the education sector and how they are organised.

This classroom-based course will prepare you for further learning while developing an understanding of the teaching and learning environment in a school, how to support the well-being of children and young people and how young people develop basic skills including children's learning in and out of the classroom.

You will learn practical skills and underpinning knowledge to support you on further learning and development.

During the course you will have both taught and practical sessions and you will be expected to produce some written work.

SUPPORTING TEACHING AND LEARNING IN SCHOOLS - LEVEL 1

Teaching Assistants support children with their learning activities in the classroom. They work closely with teachers to make sure pupils enjoy learning in a safe and caring setting. If you like working with children and want to play a part in their education and well-being, this career could be ideal for you.

SUPPORTING TEACHING AND LEARNING IN SCHOOLS - LEVEL 2

This course has been designed to provide learners with an understanding of the knowledge and skills needed when working directly with children and young people in school or college environments. It covers a wide range of areas including children and young people's development, supporting children and young people's positive behaviour, communication and professional relationships. It is aimed at learners working in roles that support pupils' learning in primary, secondary or special schools, as well as colleges.

The course content will be negotiated to meet your needs and will include some of the following:

- Understanding schools and organisations
- Understanding how to keep children safe and well
- Understanding how to communicate with children, young people and adults
- You do not require a placement to complete this course, however, you will complete an assessment task to establish if this is the correct level for you

A Teaching Assistant qualification can be beneficial to improving job prospects and gaining substantial knowledge about child development. It is aimed at learners volunteering in roles that support pupils' learning in primary, secondary or special schools.

TERM DATES:

8 January - 22 March
(Half-term 12 - 16 February)

TO FIND OUR MORE



INSPIRE
YOUR
GROWTH

CREATIVE CERAMICS



CREATIVE CERAMICS – LEVEL 1

Creative Ceramics – Level 1 is for you if you want to advance your practical skills in Pottery, Ceramics and Mixed Media.

It is a largely practical course aimed at potters with solid basic knowledge who feel confident developing a project. This qualification is made up of three units, which are portfolio evidenced. The course aims to develop sculptural knowledge, practically forming, decorating and evaluating the project using clay.

You will be taught how to build up a bust, developing musculature and expression in clay.

You will study three units:

- Explore ceramic resources
- Explore craft ideas
- Create and present final piece of ceramic work

RELAXING
SKILLED
CRAFT

CREATIVE CERAMICS – LEVEL 2

Creative Ceramics – Level 2 is for learners who want to advance their practical skills in Pottery, Ceramics and Mixed Media.

This largely practical course is for potters with sound knowledge of ceramic creative processes who feel confident developing a project.

This qualification is delivered over one year and made up of four units, evidenced through portfolio submission. The course aims to develop sculptural and practical knowledge, making and developing bodies of work, glazes and firing processes.

You will be taught how to create a large-scale sculptural bust, developing musculature and expression in clay, glaze making and have the chance to explore Raku.

You will study four units:

- Develop craft ideas
- Use materials, tools and equipment to develop craft techniques
- Investigate creative enterprise, create and present final piece of ceramic work
- Create, present and evaluate final heritage/traditional crafts item

VENUE:

AEC - The Avenues Adult Education Centre

PRAE - Preston Road Adult Education Centre

TERM DATES:

8 January - 22 March

(Half-term 12 - 16 February)

TO FIND OUR MORE



VOCATIONAL PATHWAYS COURSES

Course	Dates and times	Length	Venue	Cost
Creative Ceramics - Level 1	Various dates and times	27 weeks	PRAE	£145/Free**
Crearive Ceramics Level 2	Various dates and times	27 weeks	PRAE	£210/Free**
Diploma for the Early Years Practitioner - Level 2	Various dates and times	1 year	PRAE	£499/Free**
Diploma for the Early Years Practitioner - Level 3	Various dates and times	1 year	PRAE	£499/Free**
Preparing to Work in Schools - Level 1	Various dates and times	12 weeks	PRAE	£120/Free**
Supporting Teaching and Learning in Schools - Level 1	Various dates and times	12 weeks	PRAE	£120/Free**
Supporting Teaching and Learning in Schools - Level 2	Various dates and times	1 year	PRAE	£120/Free**
Supporting Teaching and Learning in Schools - Level 3	Various dates and times	18 months	PRAE	£1200/Free**
Early Years - Level 1	Various dates and times	12 weeks	PRAE	£120/Free**
Early Years - Level 3	Various dates and times	18 months	PRAE	£120/Free**
Award in Dyslexia Awareness - Level 2	Various dates and times	10 weeks	PRAE	£120/Free**
Food Safety - Level 2	Various dates and times	1 day	PRAE	£65/Free**
Food Safety - Level 2	Various dates and times	1 day	AEC	£65/Free**
Health and Safety within the Workplace - Level 2	Various dates and times	1 day	PRAE	£65/Free**
Health and Safety within the Workplace - Level 2	Various dates and times	1 day	AEC	£65/Free**

VENUE

AEC - The Avenues Adult Education Centre
 PRAE - Preston Road Adult Education Centre

**Fee remissions available



“THE TEACHING WAS ABSOLUTELY OUTSTANDING!”

LOUISE



**“ GAIN
CONFIDENCE
COMMUNICATING
WITH OTHERS
USING ENGLISH
LANGUAGE ”**

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)



We offer a variety of courses from early beginners to advanced (Pre-Entry to Level 1) which are delivered through blended and online learning, as well as in the classroom at The Avenues Adult Education Centre.

Our Living and Working in Hull, ESOL Functional Skills English, ESOL Conversation Club, ESOL Phonics and writing courses will support your English skills development.

To join one of our ESOL classes, please call 01482 615 349 or visit The Avenues Adult Education Centre, Park Avenue, Hull HU5 4DA.

AN ESOL COURSE WILL HELP YOU TO:

- Improve speaking and listening
- Improve reading and writing
- Gain a qualification
- Develop employment skills
- Help your children with school work
- Improve confidence

TO FIND OUR MORE



**SCAN
ME!**



ESOL LIVING AND WORKING IN HULL (ENTRY 1 TO LEVEL 1)

These six week courses will help you to:

- Develop your conversation skills in English in everyday life situations
- Help your confidence in face-to-face situations
- Develop your employment skills i.e. job interviews, explaining things
- Support you to be better equipped to integrate into life here in Hull, England such as talking with your colleagues, your child's school, your GP and your neighbours
- Improve your confidence and promote positive well-being
- Move on to further courses, gain qualifications and/or get work



TOPICS CAN INCLUDE:

- Healthy living, well-being and looking after your mental health
- Being kind, manners, feelings, emotions and coping mechanisms
- Being safe, including emergency services, internet safety and the law within the UK
- Visits to local venues, such as museums and following The Fish Trail

You can progress from these courses onto an accredited course and achieve a Functional Skills qualification.

This course is run twice a week for two hours per session over six weeks.

**CHAMPION
YOUR
SUCCESS**

ESOL CONVERSATION CLUB – ENTRY 1 TO ENTRY 3

This 12 session course will help you to:

- Gain confidence communicating with others using English language
- Practice a range of speaking, listening and communication skills
- Practice pronouncing words
- Practice your speaking skills out in the community

This course is run twice a week for two hours per session over six weeks.

ESOL FUNCTIONAL SKILLS – ENTRY 1 TO ENTRY 3

This course will help you develop confidence and improve your skills in everyday life.

English courses help you develop your reading skills, spelling, grammar and punctuation, writing for different purposes and speaking and listening confidently.

These skills can help you obtain employment, gain promotions and improve skills in the workplace as well as improving your day to day use of functional English.

Our ESOL Functional Skills courses are fully funded so eligible learners will not have to pay a fee. You may also achieve a qualification.

We have a range of courses delivered in our centre and online.

Most Functional Skills courses are for 12 weeks, with classes twice a week, two and a half hours per session.

After achieving Entry 3 you can progress onto Living and Working in Hull Level 1 with ESOL and then Level 1/Level 2 Functional Skills with our English provision.

TO FIND OUR MORE



ESOL PHONICS

This 12 session course will help you to:

- Learn phonic sounds that will help you spell words
- Read words by using knowledge of phonic sounds
- Practice pronouncing words
- Improve confidence and promote positive well-being
- Move onto further ESOL courses

This course is run once a week for two hours per session over 12 weeks.

**“ IMPROVE
CONFIDENCE
AND
PROMOTE
POSITIVE
WELL-BEING ”**

ESOL WRITING COURSE – ENTRY 3

This writing course will help you to:

- Write better sentences and short texts about a variety of different topics
- Discuss topics with the class and learn new vocabulary
- Use ideas to write
- Improve your spelling, punctuation and grammar
- Increase your confidence in writing, ready to progress to a functional skills course

This course is run twice a week for four weeks or once a week for eight weeks depending on availability.

TO FIND OUR MORE



ESOL WORKSHOPS

We offer a range of Workshops throughout the year to introduce you to Hull Training and Adult Education, inform you of the courses we offer and help find a course that is right for you.

Please call 01482 615 349 or visit The Avenues Adult Education Centre, Park Avenue, Hull HU5 4DA for more information or check us out at www.hcctraining.ac.uk

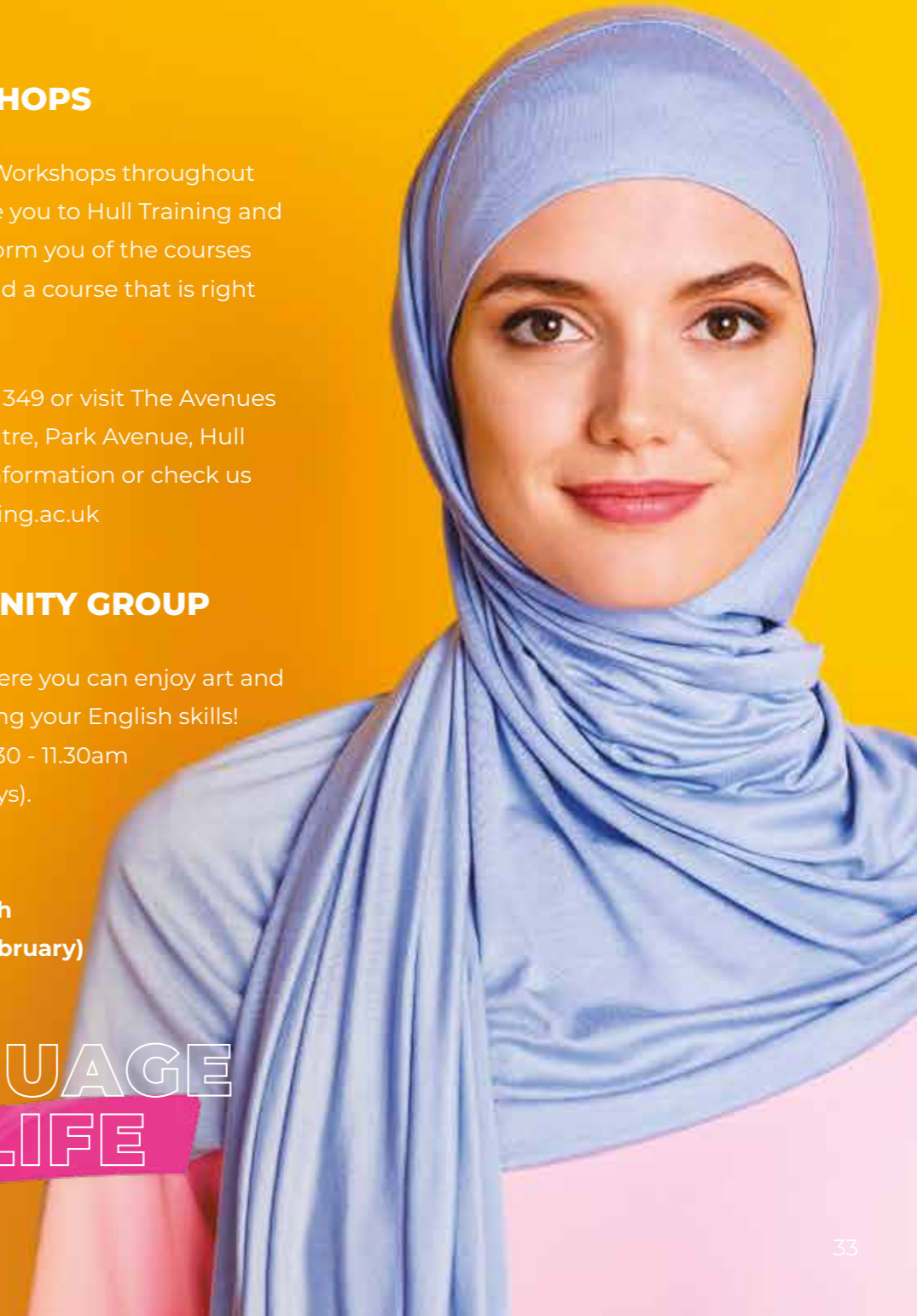
ESOL COMMUNITY GROUP

A friendly group, where you can enjoy art and crafts, while improving your English skills!
Every Wednesday 9.30 - 11.30am
(not in school holidays).

TERM DATES:

8 January - 22 March
(Half-term 12 - 16 February)

LANGUAGE
FOR LIFE



FUNCTIONAL SKILLS



FUNCTIONAL SKILLS MATHS AND ENGLISH EQUIPS YOU WITH EVERYDAY SKILLS.

All of these courses, including the qualifications, are offered free for you to access and are fully funded by the Government.

When you apply to join our courses, we will assess your current skills and advise the best solution for you from our suite of available courses.

Fast Track courses offer the chance to complete courses in half the time by completing additional work independently which is set by your tutor.

You must be motivated and able to complete the extra work in between classes to give yourself the best chance of success.

If you are 19 or over and do not already have a Level 3 qualification or higher, you can access a free Level 3 qualification. Level 3 is equivalent to an advanced technical certificate or diploma, or A levels.

TO FIND OUR MORE



FAST TRACK COURSES

Fast Track courses offer the chance to gain a qualification in just 10 weeks, with additional sessions to attend to complete your examinations. You have different choices of how you would like to do this...

ONLINE WITH INDEPENDENT LEARNING – 10 WEEKS

Attend one live session online using Microsoft Teams and complete additional independent work, which is set by your tutor.

During this course, you will need to direct your own learning and manage your time well to meet deadlines. It is a great option if you are looking to gain a qualification to enter higher education or university because you need to be motivated in order to set regular time aside every week to do your homework, to give yourself the best chance of success.

TWICE WEEKLY IN CLASS – 10 WEEKS

Attend two sessions in our learning centre each week to complete five hours a week of your chosen subject. The benefit of this course is that you will have the tutor's support throughout your learning. Independent work is encouraged to help you to achieve alongside the two classes, but you will have chance to work with other learners and practice and develop your new skills within a group setting. Sessions run over two separate days and also offer a crèche facility.



A VARIETY OF PROGRAMMES...

ONLINE LEARNING

Attend a live online session with your tutor every week and utilise access to our Microsoft Teams classroom to support your learning and revision at home throughout the course. For those of you with busy lives, caring responsibilities, little time or a limited ability to travel, online learning could be the right choice for you. You can complete your learning and enrolment online if you tell us that you would like to follow this option.

CLASSROOM LEARNING

If you prefer to be in a classroom to learn, with the opportunities to meet other people and listen to a range of opinions from within your group along with feeling more able to ask questions of your tutor, then this is for you!

Courses run for two and a half hours a week over 20 weeks. Crèche support is available within The Avenues Adult Education Centre to support your attendance at the course, if needed, for a small fee.

FUNCTIONAL SKILLS FOR FAMILIES

These courses will be available in your local school or children's centre. Sessions are for two hours a week over 26 weeks and while they are delivered in the community, you may already be attending the venue to take and collect your child. Crèche support is often available for those who have young families still at home. Keep an eye out for our publicity or ask your school if they would be interested in hosting a course.

TERM DATES:

8 January - 22 March

TO FIND OUR MORE



ENGLISH



GET TO GRIPS WITH GRAMMAR – 11 WEEKS

- Use our Level 1 and 2 packs to identify and use English grammar with a focus on tenses, subject-verb agreement and using articles
- Use grammar to produce texts and writing that is needed in everyday life
- Use accurate grammar when communicating in different formal and informal ways
- Recall examples of when and how to use English grammar to help you to read, write and communicate more precisely

Attending this course will help you to prepare to move onto the Functional Skills English courses at Levels 1 and 2.

LEARNING
GROWTH
KNOWLEDGE



CONFIDENT COMMUNICATIONS – 11 WEEKS

Gain confidence in speaking and listening tasks to help your development in using English to learn.

- Learn new phrases to interrupt and add to conversations showing you agree or disagree
- Listen to and understand questions and how to reply
- Develop new vocabulary and improve pronunciation during themed sessions
- Use linking words effectively to join your thoughts when speaking
- Give further information in response to questions and to increase your speaking length
- Become more confident in communicating

CONFIDENCE BUILDING COURSE THAT HELP YOU TO LEARN

CREATIVE WRITING DISCOVER THE AUTHOR WITHIN YOURSELF – WE ALL HAVE A STORY TO TELL!

Read and enjoy up to date writing material and take part in enjoyable language activities by rhyming and creating free verse.

You will look at different styles of writing and how to create drama and atmosphere in your work. Experiment with the different approaches in your own pieces of work.

Your course will run for five weeks and you will be able to take your creativity and inspiration away from the course with you.

TO FIND OUR MORE



ENGLISH MADE EASY

If you want to increase your skills and knowledge then ENGLISH MADE EASY will be 'write' up your street!

This is a confidence building course that helps you to learn more about the basics of reading, writing and spelling well in English. You will focus on planning pieces of writing and developing skills to make checks for accuracy in your work.

You will learn and use research skills, finding information in books and online sites to help your learning on this course. Learn tricks and tips to help your memory and learn new patterns and rules to improve your spelling.

Taking pleasure and enjoyment in learning English is important and you will be able to look at a variety of writing styles to help you to enjoy language by using rhyme, poetry, novels and lyrics.

BRIGHT FUTURE AHEAD

FUNCTIONAL SKILLS ENGLISH QUALIFICATION COURSE

A qualification in English can enhance your life in many ways, opening doors to more confidence, promotion at work or access to other learning.

Our courses combine the three elements of reading, writing and communicating with a final test for each area. There are a range of course lengths available; offered across morning, afternoon and evening sessions; with access to both online and classroom-based learning. Why not come along to an induction and find out which of our courses is the best for you?

TO FIND OUR MORE



WRITING SKILLS FOR LIFE AND WORK

Want to improve your writing skills in English? Then this course is for you!

The focus on this course is on developing your writing skills for practical reasons so that you have confidence when taking part in job related writing tasks in your working and personal life.

- Improve your skills in writing and structuring a range of texts - adverts, reports, letter, emails, blogs, applications and personal statements
- Learn about the language and organisational features of each type of text to help construct new written documents
- Learn about the different language styles and the effect they have on your writing and audience
- Develop vocabulary skills and learn

TERM DATES:

8 January - 22 March



UNLOCK YOUR POTENTIAL

SKILLS FOR LIFE MULTIPLY

Multiply is a new government-funded programme. We want to boost your confidence and ability to use maths and numbers effectively in daily life, at home and at work.

Feeling confident with numbers can help you in everyday life, such as helping children with homework, cooking, banking, sewing, decorating your house and budgeting money. It will also enhance job opportunities and lead to higher wages or prepare you for further study.

WHO'S IT FOR?

The free Multiply courses are for:

- Residents aged 19+
- Individuals who may want to develop their confidence in numbers
- Individuals that want to brush up and develop their numeracy skills for everyday life
- Individuals who may want to develop numeracy skills for work or progression
- Individuals that have not achieved a maths Level 2 qualification

COURSE TYPE:

As part of the Multiply project, we use a range of innovative, fun activities to demonstrate how often we use numbers and maths without realising that we are doing it!

Events will be offered throughout the year to engage you in practical learning with an underpinning of using numbers – plan to manage the cost of living, learn new construction skills, imagine yourself in space travel, plan to complete some DIY, manage on a student budget, compare household energy costs, plan a party – the list is endless!

Develop skills further by attending short courses to boost your confidence with numbers and when you feel ready, challenge yourself to move onto a more formal course with our team of specialists and build your skills further to progress towards a formal qualification.

DURATION:

Various dates and times to suit you!

COST:

Free! Multiply is fully funded by the Government.

HOW TO APPLY:

Please email us at learneradvice@hullcc.gov.uk quoting the word 'Multiply' or call us on 01482 615 349 and we will let you know all of the upcoming workshops and activities that will be launching shortly.

Learn more about Multiply at hcctraining.ac.uk and click on 'Multiply'.

TO FIND OUR MORE



MEAL PLANNING AND FOOD PREPARATION

Think about how you can improve your budgeting for food during the 'cost of living' crisis.

How can you make healthy eating more economical?

- Weigh up differences between branded and store's own goods
- Consider savings from scaling recipes up and down
- Easily compare goods by working out the price per kilo
- Consider if 'offers' actually give good value for money

This course is run once a week for two hours per session over five weeks.

IMPROVE YOUR BUDGETING

COOKING ON A BUDGET

Develop skills in preparing and making healthy meals.

This enjoyable and practical course will enable you to take home a meal from each session and recognise cost savings of bulk buying and using alternative ingredients

- Share healthy recipes with others in the group
- Prepare new affordable meals to take away with you
- Learn about portion sizes with the 'healthy eating' plate
- Use healthy alternatives to reduce the cost of meals

This course is run once a week for two hours per session over five weeks.

BUDGETING FOR WORK

Understand how number is used in a range of ways within the workplace. Get savvy with your skills and plan ahead to make the most of your income now and in the future.

- Read and understand your payslip income and deductions
- Calculate your tax and national insurance
- Consider how overtime or promotion would impact your income
- Understand pension contributions to plan for retirement

This course is run once a week for two hours per session over five weeks.

BUDGETING FOR HOME

Are your home finances under a tight squeeze at the moment?

This helpful course will offer information for you to compare deals and the skills to compare financial offers to find the cheapest available for you.

- Share energy saving tips to prepare for winter bills
- Get good deals by calculating the price of switching
- Investigate social tariffs to save money
- Consider the differences between borrowing and saving

This course is run once a week for two hours per session over five weeks.

TO FIND OUR MORE



CONFIDENCE WITH CALCULATIONS

Have you got rusty with your maths skills?

You may not have used calculations regularly and you can forget the skills you once used at school – use them or lose them! Use this short course to build confidence with a reminder of written methods and lots of practice in using each of the four rules of number – add, take away, times and share.

- Sessions are informal, interactive and relaxed
- Learn to calculate accurately without a calculator
- Don't be afraid to ask questions as you try out tasks
- Get confident and overcome your fears!

This course is run once a week for two hours per session over five weeks.

TO FIND OUR MORE



FAMILY LEARNING SUPPORTING YOUR CHILD WITH NUMBERS

Do you want to learn more about how to support your children to be more confident using maths skills?

Develop the skills to help with homework and consider further learning for yourself.

- Chance to meet other parents and make new friends
- Learn more about how your child learns maths at school
- Develop your own confidence and understanding
- Create and use simple maths games and activities to use with your family

This course is aimed at primary school aged children and the maths curriculum.

This course is run once a week for two hours per session over five weeks.

NUMBER RHYMES FOR TODDLERS

Traditional stories and nursery rhymes offer excellent chances to introduce young children to number. Why not come along and create simple interactive resources to share with your toddler to help their maths development?

- Understand how easily number language can be used with your child
- Learn a range of nursery rhymes that use number to sing together
- Take home practical resources that bring number stories to life
- Recognise how maths is involved in everyday activities at home

This course would suit both parents of young children and those wanting to work with under 5s in their work.

This course is run once a week for two hours per session over five weeks.

MATHS

THE LANGUAGE OF MATHS

Are you learning English as a second language? Learn new maths skills and practice your English too!

- Learn to spell, read and write words about maths
- Know the meaning of a lot more words about maths
- Investigate how maths is learnt in the UK
- Read and answer written maths questions
- Write answers to a problem in numbers and words

While you are learning maths you will also meet new people, talk with others in the group and make friends, practice reading and writing in English and so learn more language at the same time as learning maths! We look forward to welcoming you to our course!

MATHS MADE EASY

Got maths anxiety? Get a grip on maths and join our MATHS MADE EASY course.

Help yourself become more confident in using maths by learning skills to use easily in everyday life. See how maths is used to help you to cook, budget, decorate, garden, plan events and take part in sport. Practice the basics of maths until your understanding improves.

Anxiety in using maths is a recognised challenge for many people and you are not alone in this. We are here to help you overcome your fears. Our courses are offered in an informal learning space, with friendly tutors and you will meet and learn with other learners who don't enjoy maths, just like you!

Make a start in overcoming your fears by joining MATHS MADE EASY.

“ BECOME MORE CONFIDENT IN USING MATHS BY LEARNING SKILLS TO USE EASILY IN EVERYDAY LIFE. PRACTICE THE BASICS OF MATHS UNTIL YOUR UNDERSTANDING IMPROVES ”

**SKILLS
FOR YOUR
SUCCESS**

TO FIND OUR MORE



SCAN ME!

LEVEL UP IN MATHS

How will you prepare to progress to get the next qualification you need? By attending our LEVEL UP IN MATHS course!

Investigate the world around you by using maths theories and concepts so you can improve your maths skills and move onto a qualification course. We will help build your knowledge using areas of maths that are commonly difficult for many learners to help you upskill and be ready to gain a qualification at a higher level. This course has no exam involved but will help you get the skills you need to join a qualification course and be ready to achieve when you do.

You will recall previous learning to build your new learning on and practice written calculations and recalling number facts that underpin many other skills and areas of maths. Start with the basics and build your learning into more challenging areas. By building in real life ways to use the maths you learn about you will be able to practice your new learning within life, leisure and work.

FUNCTIONAL SKILLS MATHS QUALIFICATION COURSE

Maths is required by many professions and is essential to everyday life skills and money management. This qualification will reinforce skills in number, measure, shape and using data and statistics to read and interpret mathematical information. This is a formal course with a qualification and you will need to sit an exam at the end of the course. We offer a range of levels including Entry 3, Level 1 and Level 2, which is the highest level of qualification you can gain in Functional Skills Maths.

Courses are delivered in a range of formats including fast track over 10 weeks, standard courses over 20 weeks and Entry Level courses for beginners that are offered for 30 weeks. Eligible learners will not have to pay a course fee and our induction process will make sure you are in the right course.

TERM DATES:
8 January - 22 March

“ I JUST WANTED TO SAY THANK YOU SADIQUL FOR TEACHING ME, ENCOURAGING ME, BUT MOST OF ALL BELIEVING IN ME TO ACHIEVE MY LEVEL 2 MATHS!!! I ENJOYED YOUR LESSONS AND LOOKED FORWARD TO THEM EVERY WEEK ”

JOANNA

“ I HAVE ALWAYS LOVED LEARNING NEW THINGS AND HAVING THE OPPORTUNITY TO IMPROVE MY MATHS, ENGLISH AND ACT SKILLS PUSHED ME TO CHOOSE A NEW CAREER THAT I KNOW WILL HELP ME PROGRESS IN THE FUTURE ”

DONNA

“ THE TUTORS HAVE BEEN EXCEPTIONAL THROUGHOUT MY COURSES ”

MARGIELA

TO FIND OUR MORE



SCAN ME! 

DIGITAL AND IT SKILLS

WHERE DO I BEGIN WITH LEARNING HOW TO USE A COMPUTER?

These short courses help you to start at the very beginning and develop the basic skills you need to start our entry level qualifications in using computers. Build your skills and your confidence at the same time!



COMPUTERS FOR BEGINNERS

Start right at the beginning and learn the basics of computing on this short course. You will learn the names and uses of buttons on the keyboard and icons on the screen. Develop some understanding of the jargon around computers and what all those words mean!

You will learn to make simple internet searches, type into the keyboard and use the mouse with confidence, including learning how to keep yourself and your data safe when online.

IMPROVE
DIGITAL
SKILLS

COMPUTERS FOR IMPROVERS

This course extends basic computer skills to the next level. You will reinforce the keyboard and mouse skills and always work safely on your computer, setting secure passwords and recognising signs to check for safe use online.

Add items to emails you send and receive and practice using an email account, including logging in and out of accounts.

Build your skills during these informal courses in preparation to move on and achieve a Essential Digital Skills qualification.

TO FIND OUR MORE



SCAN ME! 

NEW DIGITAL SKILLS QUALIFICATIONS

These courses develop the digital skills adults like you need to safely benefit from, participate in and contribute to the digital world.

There are five categories of skills that can be used in both life and work:

- Communicating
- Handling information and content
- Transacting
- Problem solving
- Being safe and legal online

“THESE COURSES DEVELOP THE DIGITAL SKILLS ADULTS LIKE YOU NEED”

ESSENTIAL DIGITAL SKILLS

ENTRY LEVEL 3 AND LEVEL 1

Research shows more than 20% of people don't have basic digital skills needed for life and work using current technology.

These new qualifications have been developed to improve everyday digital skills across a starter and intermediate level. What does that mean for you?

Developing skills to search effectively online, checking the reliability of the information and being aware of online safety is integral to both levels of qualification. You will be able to set up accounts to send documents via email and use social media to contact and communicate with family and friends, sending images safely by accessing your storage easily.

Your confidence will grow when using functions, tools and controls on different devices such as smartphones, tablets and laptops.

Your improved awareness of security and ability to complete online forms will mean you can make online payments for goods and services.

The overall aim of these courses is for you to have confidence in being able to use digital tools to your advantage but in a safe and competent way which means that you will use and retain these skills in everyday life. You will complete an onscreen test for final assessment and receive your certificate electronically.

AWARD IN DIGITAL AND IT SKILLS – LEVEL 2

Functional Skills ICT can help you develop the practical ICT skills you need to use technology in life, study and work. You will utilise your current skills and learn how to develop them further, combined with new skills, in real-life situations. This formal course offers a problem-solving qualification that can improve your employment prospects, confidence and self-belief when using computers in everyday life.

SKILL BUILDING COURSES

These short courses are designed to help to span the learning gap between the levels of qualifications in using Digital Skills. This will help build your confidence, reinforce and extend the skills you have learnt and give space to develop so that you are ready for success when you join the next level of qualification. You can combine two or three courses to improve your skills before moving on to formal qualification options.

DIGITAL SKILLS MADE EASY

These courses will help you to prepare for Level 1 Essential Digital Skills qualification and are six weeks long for each element.

SPREADSHEETS MADE EASY

Use basic formula and functions within a spreadsheet to create and use a basic version for making records in real life contexts - for example you will be able to design and set up functions for a personal budget spreadsheet that you will be able to personalise.

WORD MADE EASY

You will develop word processing skills to layout, input and format a range of different documents from more formal letters and emails to informal cards, posters and notes that can be used with friends and family.

TO FIND OUR MORE



POWERPOINT MADE EASY

Learn how to use software to create short presentations that can be used for a range of reasons. You can create short books and photo books along with a presentations for public speaking - if you are working on your English qualification you can create the presentation you will use for your assessment!

Formatting and printing options are key along with adding and editing images to create a professional style.

LEVEL UP IN A DIGITAL WORLD

These courses will help you prepare for the Award in Digital and IT Skills at Level 2 and are six weeks long for each element.

LEVEL UP USING SPREADSHEETS

Learn how to use advanced functions within spreadsheets to improve the accuracy and efficiency of your work.

These skills would be ideal to use in an office environment but can equally be utilised and reinforced by making your own accounting tools more effective, particularly if you are self-employed and need to create small business accounts.

You will be able to format and improve the appearance and readability using advanced formatting and formula in the text. You can create and add graphs and charts using your data and use the information to produce results.

TO FIND OUR MORE



LEVEL UP USING WORD

You will learn to insert, edit and wrap images and art functions, develop sophisticated layouts and text styles. You will be able to mail merge to send documents to multiple people so your Christmas card list will soon be a breeze when you send a mail merged document out to your friends! Again this is a very useful employment skill and you can create and send leaflets, invitations and posters about events. The course leads you to be able to competently complete the next award in digital skills.

LEVEL UP USING POWERPOINT

You will utilise the tools available to create layouts and use design templates to create a style for your presentations. Used regularly in workplaces and training events, presentation software is versatile and can be used to create animated holiday photo slideshows, short books for your children and presentations for interviews.

You can add or create images that can be resized, add custom animations and integrating sounds can really make an impact with your presentation -

GET YOUR CREATIVITY WORKING!

TERM DATES:

8 January - 22 March

ASSESSMENT FOR COURSES – MATHS, ENGLISH AND DIGITAL SKILLS

Our courses are offered at a range of venues and times of day so that you have a good chance of finding a session to suit your lifestyle. In the first place when joining our courses, we like to invite you to attend an assessment session with us and discuss with you your previous learning, your learning aims and your future ambitions to be able to offer the right course for you.

Eligibility rules for funding apply to courses but a majority of courses are fully funded by the Government and would be free for you to attend.

Get the **skills** for the **job** you want

Skills Bootcamps are part of the Government's Lifetime Skills Guarantee – helping everyone gain skills for life

Skills Bootcamps are free, flexible courses of up to 16 weeks, giving people the opportunity to build up sector-specific skills and fast-track to an interview with an employer. These include:

- Advanced Fibre Engineer
- HGV
- Advanced Cyber Security
- IT User
- Professional Diagnostic Development
- Vehicle Compliance
- Tech Safe Green Standard
- Heat Pumps – F Gas/Monobloc
- Import and Export Specialist
- Cabinet Making Caravan Industry
- Tech Management QA Food Manufacturing
- Computer Aided Design (CAD)
- Construction Level 2
- Highway Maintenance and Groundworks

PERFECT for anyone wanting to learn a new skill or for employers wanting to upskill their workforce.

Call us on 01482 615 349 www.hcctraining.ac.uk



**UNLOCK
YOUR
POTENTIAL**



VARIED COMMUNITY LEARNING COURSES

WELCOME TO LEARNING FOR LIFE, WELL-BEING AND LEISURE!

Here at Hull Training and Adult Education we offer a range of community learning courses designed to develop and enhance, skills, knowledge and well-being.

Courses and workshops include Art, Pottery, Sewing, Crafts, British Sign Language (BSL), Visual Impaired Awareness, Understanding Mental Health, Confidence and Motivation, Digital Skills and Managing Children's Behaviour to name a few. All delivered by friendly, experienced and talented tutors!

We're sure that you'll find something that truly inspires you AND we're adding exciting and dynamic courses all of the time - visit us at www.hcctraining.ac.uk or message us on Facebook with any ideas you may have for us to consider -

WE CAN'T WAIT TO HEAR FROM YOU

TERM DATES:

8 January - 22 March

(Half-term 12 - 16 February)

TO FIND OUR MORE



VARIED COMMUNITY LEARNING COURSES

Course	Day	Starts	Time	Length	Venue	Cost
Learning About Children's Behaviours	Tue	09/01/24	12.30 - 3pm	5 weeks	AEC	Free
Learning About Children's Behaviours	Wed	10/01/24	9.15 - 11.45am	5 weeks	PRAE	Free
Learning About Children's Behaviours	Tue	20/02/24	12.30 - 3pm	5 weeks	AEC	Free
Learning About Children's Behaviours	Wed	21/02/24	9.15 - 11.45am	5 weeks	PRAE	Free
Understanding Mental Health	Tue	20/02/24	12.30 - 3pm	5 weeks	AEC	£55/Free**
Understanding Mental Health	Wed	21/02/24	12.30 - 3pm	5 weeks	PRAE	£55/Free**
Introduction to British Sign Language (BSL) and Deaf Awareness Next Steps	Mon	08/01/24	6 - 8.30pm	9 weeks	AEC	£67.50/Free**
Introduction to British Sign Language (BSL) and Deaf Awareness Next Steps	Tue	09/01/24	6 - 8.30pm	9 weeks	AEC	£67.50/Free**
Visual Impaired Awareness and Sighted Guiding Techniques	Tue	09/01/24	6 - 8.30pm	6 weeks	AEC	Free

VENUE

AEC - The Avenues Adult Education Centre
PRAE - Preston Road Adult Education Centre

**Fee remissions available

Course	Day	Starts	Time	Length	Venue	Cost
New to Art - Pencil Drawings - Beginners	Mon	08/01/24	12.30 - 3pm	5 weeks	AEC	£55/Free**
New to Art - Using Acrylics - Beginners	Tue	09/01/24	12.30 - 3pm	5 weeks	AEC	£55/Free**
New to Art - Pencil Drawings - Beginners	Mon	08/01/24	6 - 8.30pm	5 weeks	AEC	£55/Free**
New to Art - Using Acrylics - Beginners	Tue	09/01/24	6 - 8.30pm	5 weeks	AEC	£55/Free**
Basic Art - Pencil Drawings - Beginners	Mon	19/02/24	12.30 - 3pm	5 weeks	AEC	£55/Free**
Basic Art - Using Acrylics - Beginners	Tue	20/02/24	12.30 - 3pm	5 weeks	AEC	£55/Free**
Basic Art - Pencil Drawings - Beginners	Mon	19/02/24	6 - 8.30pm	5 weeks	AEC	£55/Free**
Basic Art - Using Acrylics - Beginners	Tue	20/02/24	6 - 8.30pm	5 weeks	AEC	£55/Free**
Still Life Acrylic Painting Course - Intermediate	Wed	10/01/24	12.30 - 3pm	9 weeks	AEC	£110/Free**
Still Life Acrylic Painting Course - Intermediate	Wed	10/01/24	6 - 8.30pm	9 weeks	AEC	£110/Free**
Knitting - Mixed Abilities	Wed	10/01/24	12.30 - 3pm	9 weeks	AEC	£77.50/Free**
Introduction to Fibre Crafting	Wed	10/01/24	6 - 8.30pm	9 weeks	AEC	£77.50/Free**

VENUE

AEC - The Avenues Adult Education Centre
PRAE - Preston Road Adult Education Centre

**Fee remissions available

POTTERY MAIN PROGRAMME

Course	Day	Starts	Time	Length	Venue	Cost
Induction - Pottery Skills	Wed	10/01/24	6 - 8.30pm	2½ hours	AEC	Free
Pottery Skills - Beginners 2 and 3 combined	Wed	17/01/24	6 - 8.30pm	9 weeks	AEC	£135/Free** (inc' clay)
Induction - Throwing on a Pottery Wheel - Beginners and Intermediate combined	Thu	11/01/24	9am - 12noon	3 hours	PRAE	Free
Throwing on a Pottery Wheel - Beginners and Intermediate combined	Thu	18/01/24	9am - 12noon	9 weeks	PRAE	£135/Free** (inc' clay)
Induction - Throwing on a Pottery Wheel - Beginners and Intermediate combined	Thu	11/01/24	12.30 - 3.30pm	3 hours	PRAE	Free
Throwing on a Pottery Wheel - Beginners and Intermediate combined	Thu	18/01/24	12.30 - 3.30pm	9 weeks	PRAE	£135/Free** (inc' clay)

VENUE

AEC - The Avenues Adult Education Centre
PRAE - Preston Road Adult Education Centre

TERM DATES:

8 January - 22 March
(Half-term 12 - 16 February)

**Fee remissions available

BUILD
BRIGHTER
FUTURES

MEET LISA!



SPOTLIGHT ON LISA WILSON

What made you decide to go on the course?

I studied ceramics 35 years ago and I really wanted to get back into it. I saw this course advertised and thought WOW, this looks fantastic! Great curriculum, great price and I thought yep, I'm going to come back!

Have you tried any other courses here?

I've just finished a 10 week ceramics course in the evenings and then, I'm going to be starting a 26 week course next term! There's loads here - throwing for beginners to making mugs, pots and vases. There's something here for everybody!

How have you found the teaching?

Erica is great! She's so friendly! Erica has so much knowledge that she helps everybody! She works great with the new beginners as well as the advanced. It's a really nice environment! We are all mixed in our capabilities and yet, we are learning from each other!

What would you say to someone who has never done a course like this before?

Have courage! Just get here and come and do it - it's really fantastic and there's a lovely environment!

“ I LOVED IT SO MUCH THAT I TRAINED TO BECOME A TUTOR AND NOW, I TEACH CERAMICS ”

WORKSHOPS

Course	Day	Starts	Time	Length	Venue	Cost
Braille Workshop	Thu	25/01/24	10am - 12noon	2 hours	AEC	Free
Raku Workshop	Sat	27/01/24	10am - 2.30pm	4½ hours	AEC	£50/Free**
Confidence and Motivation Workshop	Mon	12/02/24	12.30 - 3pm	2½ hours	AEC	Free
Equality, Diversity and Inclusion Workshop	Tue	13/02/24	12.30 - 3pm	2½ hours	AEC	Free
Calm Workshop - Ways to Look After Your Own Wellbeing	Tue	13/02/24	10am - 12.30pm	2½ hours	AEC	Free
Lip Reading Workshop	Tue	13/02/24	6 - 8pm	2 hours	AEC	Free
Financial Health and Wellbeing	Tue	13/02/24	12.30 - 3pm	2½ hours	AEC	Free
Managing Teenage Behaviours	Wed	14/02/24	12.30 - 3pm	2½ hours	AEC	Free
Autism Workshop	Wed	14/02/24	12.30 - 3pm	2½ hours	AEC	Free
Garden Ornament Pottery Workshop	Wed	14/02/24	1 - 3.30pm	2½ hours	AEC	£15/Free**
Valentine - Family Art Workshop	Wed	14/02/24	10am - 12noon	2 hours	AEC	Free
Valentine - Family Art Workshop	Wed	14/02/24	1 - 3pm	2 hours	AEC	Free
Easter Bunny Bunting Workshop	Wed	20/03/24	12.30 - 3pm	2½ hours	AEC	£15/Free**
Easter Card - Spring Felted Flowers	Wed	20/03/24	6 - 8.30pm	2½ hours	AEC	£15/Free**
Easter Felted Animal Family Workshop	Wed	27/03/24	12.30 - 3pm	2½ hours	AEC	Free

VENUE

AEC - The Avenues Adult Education Centre

**Fee remissions available

TERM DATES:

8 January - 22 March
(Half-term 12 - 16 February)

TO FIND OUR MORE



FAMILY LEARNING



Family Learning courses are centred around having fun and enjoying learning together as a family. Our courses allow parents to meet families with children the same age, share experiences and support each other.

If you're looking for fun and beneficial ways to spend time learning together as a family, we offer free family learning courses for mums, dads and grandparents to learn with their children.

We provide a wide range of interesting and accessible classes where adults can learn alongside their children. They also give you a chance to share ideas with other parents and develop your own skills. Our programmes also help you to progress to a further course in maths and English.

We offer a range of courses, including Family Workshops, Autism and Dyslexia Awareness, and accredited programmes such as working in Early Years and Schools.



“HAVING FUN AND ENJOYING LEARNING TOGETHER AS A FAMILY”

Course	Day	Starts	Time	Length	Venue	Cost
Nail Art	Thu	11/01/24	4.30 - 6pm	1½ hours	PRAE	Free
Mardi Gras/Masquerade Masks	Thu	18/01/24	4.30 - 6pm	1½ hours	PRAE	Free
Pottery Porcelain Heart	Thu	25/01/24	4.30 - 6pm	1½ hours	PRAE	Free
Valentine Crafts	Thu	01/02/24	4.30 - 6pm	1½ hours	PRAE	Free
Valentine Cards	Thu	08/02/24	4.30 - 6pm	1½ hours	PRAE	Free
Pottery Handprints	Thu	22/02/24	4.30 - 6pm	1½ hours	PRAE	Free
Pottery Hedgehog	Thu	29/02/24	4.30 - 6pm	1½ hours	PRAE	Free
Easter Crafts	Thu	07/03/24	4.30 - 6pm	1½ hours	PRAE	Free
Easter Cards	Thu	14/03/24	4.30 - 6pm	1½ hours	PRAE	Free
Dyslexia Awareness (no children)	Thu	21/03/24	4.30 - 6pm	1½ hours	PRAE	Free

**Fee remissions available

VENUE

AEC - The Avenues Adult Education Centre
PRAE - Preston Road Adult Education Centre

GROW TOGETHER LEARNING



ADULT TASTER DABBLE DAYS

THE PERFECT OPPORTUNITY TO EXPLORE NEW ARTS AND CRAFTS!

Our sessions offer a relaxed atmosphere to try out various arts and crafts under the guidance of a qualified teacher. The primary goal is to have fun, experiment with new techniques, and take a shot at something different.

Course	Day	Date	Time	Length	Venue	Cost
Nail Art	Thu	11/01/24	4.30 - 6pm	1½ hours	PRAE	Free
Mindfulness	Thu	18/01/24	4.30 - 6pm	1½ hours	PRAE	Free
Pottery Valentine Hearts	Thu	25/01/24	4.30 - 6pm	1½ hours	PRAE	Free
Valentine Cards	Thu	01/02/24	4.30 - 6pm	1½ hours	PRAE	Free
Valentine Crafts	Thu	08/02/24	4.30 - 6pm	1½ hours	PRAE	Free
Spring Art and Crafts	Thu	22/02/24	4.30 - 6pm	1½ hours	PRAE	Free
Pottery Butterfly	Thu	29/02/24	4.30 - 6pm	1½ hours	PRAE	Free
Easter Crafts	Thu	07/03/24	4.30 - 6pm	1½ hours	PRAE	Free
Easter Cards	Thu	14/03/24	4.30 - 6pm	1½ hours	PRAE	Free
Easter Clay Bunnies	Thu	21/03/24	4.30 - 6pm	1½ hours	PRAE	Free

VENUE

AEC - The Avenues Adult Education Centre
PRAE - Preston Road Adult Education Centre

**Fee remissions available

OUTREACH COURSES

We deliver Learning About Children's Behaviours courses in schools and children's centres across the community. For further information along with dates and locations, please call 01482 615 349 or email: learneradvice@hullcc.govuk

Course	Day	Date	Time	Length	Venue	Cost
Learning About Children's Behaviours	Mon	TBC	9.15 - 11.45am	6 weeks	TBC	Free
Learning About Children's Behaviours	Tue	TBC	9.15 - 11.45am	6 weeks	TBC	Free
Learning About Children's Behaviours	Wed	TBC	12.15 - 2.45pm	6 weeks	TBC	Free
Learning About Children's Behaviours	Thu	TBC	9.15 - 11.45am	6 weeks	TBC	Free

BUILD
BRIGHTER
FUTURES

TO FIND OUR MORE



TRAINING FOR THE OVER 50s

EXPANDING YOUR EMPLOYMENT OPTIONS: FREE LEARNING OPPORTUNITIES FOR THE OVER 50s

There has been a big push in recent years to reduce unemployment in the over 50s, with big businesses and government programmes creating initiatives to encourage over 50s to get back into the workplace.

Our courses and support provide you with access to learning new skills and areas of knowledge, which, in turn, helps to expand your employment options.

In today's world, being over 50 means very little when you have the right skill set! With new tools and technology easily at the ready, there's no stopping the older workforce. Let's help you meet your goals.

Our training includes improving interviewing skills, updating CVs, insight to the internet and social media, career reviews and much more.

HULL TRAINING AND ADULT EDUCATION IS PROUD TO BE WORKING IN PARTNERSHIP WITH:

The Rainbow Children's Centre, Hull

The Parks Children's Centre, Hull

Fenchurch Children's Centre, Hull

The Priory Children's Centre, Hull

Northcott School, Hull

Clifton Primary School, Hull

Alderman Cogan Primary School, Hull

HYA Training, Hull

EXPERIENCE AND WISDOM

While younger workers can have more energy and be more adaptable, mature workers can bring commitment, reliability and vast experience to the workplace. Today, some recruiters only offer interviews to those that have 10 to 30 years' occupational experience.

Courses available with Hull Training and Adult Education include:-

- Maths · English · Mental Health
- Teaching Assistants · Teacher Training

WE'RE HERE...

Email: learneradvice@hullcc.gov.uk

Call us on: 01482 615 349 or 01482 616 580

Visit our website at: www.hcctraining.ac.uk

KNOWLEDGE
DISCOVERY
SUCCESS

SAFEGUARDING AND PREVENT

The service is strongly committed to practices that protect children, young people and adults from abuse, neglect or significant harm.

All Further Education providers have a duty to safeguard their learners. Prevent is about safeguarding our learners to keep them safe from being exploited by extremists.

The Prevent Duty is not about discouraging our learners from having political and religious views and concerns but rather it is about supporting them to use those concerns or act on them in non-extremist ways.

We are fully committed to safeguarding you and protecting you from harm at all times. We are committed to working with the local Safeguarding Partnerships to ensure the safeguarding of all our learners.

We have a trained Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding Leads (DDSL) in each Hull Training and Adult Education centre.

Hull Training and Adult Education support disclosures which may include:

- Housing/homelessness/sofa surfing
- Debt
- Substance misuse
- Mental health
- Period poverty
- Domestic abuse
- Modern slavery
- Sexual abuse
- Prevent County lines
- Self-harming
- Suicide risk
- Grooming

If you want to talk to someone about a safeguarding issue, please contact the Designated Safeguarding Lead/Deputy Designated Safeguarding Lead at your centre or call:

Vanessa Drax, Safeguarding Manager on 01482 615 420 or 07977 060 599 for concerns about children, young people and adults.

HULL AREA SAFEGUARDING:

CHILDREN

**01482 448 879 (office hours)
01482 300 304 (out of hours)**

ADULT SAFEGUARDING PARTNERSHIP

**01482 616 092
01482 300 304 (out of hours)**

Email:

adultsafeguarding@hullcc.gov.uk

EAST RIDING SAFEGUARDING AND PARTNERSHIP

**01482 395 500 option 1
01482 393 939 (out of hours)
and a social worker will be able to talk through your worries with you and what happens next.**

If you are in immediate risk of harm, call the police on 101 or 999.

Remember, you can talk to any member of staff within Hull Training and Adult Education (HTAE) at any time whilst you are training within Hull Training and Adult Education (HTAE) opening hours with any concerns/disclosures.

**EMPOWER
ELEVATE
EDUCATE**

INFORMATION, ADVICE AND GUIDANCE (IAG)

Whether you're in or out of employment, retired, caring for family or new to the UK or deciding what to do next can sometimes be a difficult task - this is where an Information, Advice and Guidance Adviser can help.

DO YOU NEED HELP CHOOSING THE RIGHT COURSE?

DO YOU KNOW WHAT YOU WANT TO DO, BUT NOT HOW TO GET THERE?

Please call Steve Eaman, Information, Advice and Guidance Adviser on 07879 817 789 to arrange an appointment to discuss any of the following:

- Course options
- Updating skills
- Job searching (including CV support and interview skills)
- Career changes
- Volunteering

Who knows, we could just unlock the right door that opens up a brighter and more fulfilling future for you.

We hold the Matrix Quality Standard so you can be confident in accessing high quality information, advice and guidance.



HOW TO ENROL

COMMUNITY LEARNING (CL) AND QUALIFICATION (Q) COURSES

To enrol on the majority of the Community Learning and Qualification courses you are required to attend an induction.

These will take place from September 2023. At the induction you will meet a member of staff to discuss the course, take an assessment to check that the course is the right one for you, and complete your enrolment.

We look forward to meeting you on the day!

TO FIND OUR MORE



FULL COST (FC) COURSES

To enrol on any Full Cost courses, a payment is required to secure your place. Not all courses are funded, or part funded by the Department for Education, therefore we have a selection of courses for you that will run for leisure with associated costs.

To enrol on a course or book an induction, please call us on 01482 615 349 or 01482 616 580.

For the latest on courses, running times, dates and venues, check us out at www.hcctraining.ac.uk

TERM DATES:

8 January - 22 March

(Half-term 12 - 16 February)

FEES, CONCESSIONS AND FINANCIAL SUPPORT

INFORMATION ON OUR FULL FEES, CONCESSIONS AND FINANCIAL SUPPORT.

If you have any further questions, contact the team today.

CAN I PAY BY INSTALMENTS?

If the courses cost more than £100 you can pay by instalments. Please ask for further details at enrolment and note that you are still liable for the course fee even if you withdraw from the course.

UNEMPLOYED ADULTS IN RECEIPT OF MEANS TESTED BENEFIT

If you are unemployed, looking for work and are in receipt of a means tested benefit, most qualification courses in this prospectus are free.

FORMS OF PAYMENT

Payment can be by cash, cheque, debit or credit card.

DIGITAL SKILLS

All digital skills qualification courses are now free.

LEVEL 2 ENTITLEMENT

If you are aged 19-23 years old you may be entitled to free tuition if you do not already have a qualification at or above Level 2.

BASIC SKILLS

All basic skills courses in maths and English are free.

FEE REMISSIONS (**)

Learners in receipt of the following benefits may receive the course for free:

- Job Seekers' Allowance
- Income-related Employment and Support Allowance (Work Related Activity Group)
- Universal Credit (Work Related Requirements Group, Work Preparation Group or Work Focused Interview Group)
- Pension Guarantee Credit
- Income Support
- Housing Benefits
- Council Tax Benefit (not single person occupancy)
- Working Tax Credit (with a household income of less than £18,000)
- A dependant of anyone receiving any of the benefits listed above
- Low wage earner (learner earning less than £20,319 per annum)

LOW WAGE EARNER

If you earn less than £20,319 then your course could be FREE!

You just need to provide a payslip dated within the last three months.

If you are self-employed you will need to provide an official Tax Return from HMRC or a registration document.

SOME OF THE COURSES WE OFFER ARE:

- Stress Awareness
- Mental Health
- Pottery
- Spanish
- Teacher Training
- Teaching Assistants
- Team Leading

Call us on 01482 615 349 or 01482 616 580 for more information.

FREE QUALIFICATIONS FOR ADULTS

If you are 19 or over and do not already have a Level 3 qualification or higher, you can access a free Level 3 qualification. Level 3 is equivalent to an advanced technical certificate or diploma, or A levels.

You may also be able to get help to pay for childcare, travel and other costs.

A Level 3 qualification could help you:

- Gain skills that employers value
- Improve your job prospects
- Earn a better wage

Call us on **01482 615 349** for more information.

WE ARE HERE TO SUPPORT YOU!

We know that for some learners being able to enrol on a course is only possible if they receive some financial assistance. Please call 01482 615 349 for information and advice on how we may be able to help you with course fees.



CREATING
SUCCESS
STORIES

CRÈCHE

Hull Training and Adult Education can provide a crèche at selected venues, currently The Park Avenue Adult Education Centre and various Outreach Centres.

The crèche facilities are run by experienced crèche supervisors who are DBS checked. Opening times vary, so please check with your centre for further information and availability.



The Safeguarding and Crèche Manager will ensure that:

- Clear safeguarding procedures are in place so that children using crèche services are protected from abuse and neglect, including procedures for dealing with allegations against staff
- Staff are properly trained in recognising harm and how to refer concerns in accordance with the Hull Safeguarding Children's Partnership (HSCP) procedures
- All crèche staff have an updated DBS enhanced check

Crèche places are limited.

If you need a place, please book before enrolling on your course. There is a small charge of £4 per session.

To book your place, please call 01482 615 349.



NICE TO MEET YOU AGAIN! WE ARE AT...



**THE AVENUES
ADULT EDUCATION
CENTRE**
Park Avenue
Hull
HU5 4DA
01482 615 349



**PRESTON ROAD
ADULT EDUCATION
CENTRE**
Preston Road
Hull
HU9 3QB
01482 616 580



TERM DATES:
8 January - 22 March
(Half-term 12 - 16 February)

TO FIND OUR MORE



Disclaimer

The content in this prospectus is correct at the time of going to print, December 2023. All content is for general information purposes only. All content in this prospectus is provided in good faith, however we make no representation or warranty of any kind, express or implied, regarding the accuracy, dates or running of the courses.

For the latest on courses, running times, venues and dates, check us out at www.hcctraining.ac.uk